

Monday, December 15, 2008, the Board met pursuant to recess. Notice of the meeting was duly posted, as evidenced by Exhibit 1, and the agenda for the meeting is attached as Exhibit 2. The following were present:

Honorable Richard George, President (5<sup>th</sup> District)  
Charles Selmon, Vice President (3<sup>rd</sup> District)  
William Banks (2<sup>nd</sup> District)  
David L. McDonald (1<sup>st</sup> District)  
William Lauderdale (4<sup>th</sup> District)  
Martin Pace, Sheriff, and Deputy  
Dot McGee, Chancery Clerk, and Deputy

The President Richard George called the meeting to order at 9:00 a.m., and Supervisor Selmon offered the invocation.

Richard Winans, Road Manager

Personnel Matters

Mr. Winans stated that he recommends that Cedric Martin be removed from the Road Department's payroll as a pilot trainee, as he has resigned. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to approve Mr. Winan's recommendation.

Mr. Winans stated that he recommends that Sylvester Walker be placed on the Road Department's payroll as a laborer, as he has successfully completed his probationary period with Staffing Solutions. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve Mr. Winan's recommendation.

Monthly Work Order Report Accepted  
For Information

Mr. Winans presented the November 2008 Monthly Work Order Report for information. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to accept the aforesaid report for information.

John McKee, County Engineer

Authorization to Advertise for  
Bids for the Haining Road Bridge  
Replacement and Intersection  
Improvements Project

Mr. McKee requested authorization to advertise for bids for construction of the Haining Road Bridge Replacement and Intersection Improvements Project and to authorize the Board President to sign any and all necessary documents in connection with the project. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to approve the aforesaid request.

Award of Contract for NRCS  
Erosion Project No. 1 - 1 Site  
(LeTourneau Road)

Mr. McKee stated that the Board received bids for the NRCS Erosion Project No. 1 - 1 Site on December 8, 2008, that the bids had been tabulated, and he recommends that the contract be awarded to Dirtworks, Inc. of Vicksburg, the low bidder at \$976,086.25 and the bids of 4-H Construction Corp., Arrowhead Enterprises, LLC, Camo Const. Co., Inc., Dozer, Inc., Malouf Construction, LLC, Mid East Contractor and Unicon, Inc. be rejected as high bids. Motion was made by Supervisor McDonald, seconded by Supervisor Banks, and carried unanimously, to accept the recommendation of the County Engineer and award the contract to Dirtworks, Inc. of Vicksburg. (Ex. 3).

Jim Agent, Deputy Tax Assessor

Reduction of Assessment on the 2008  
Real Assessment Roll

Mr. Agent presented twenty-six (26) reductions of assessed value on the 2008 Real Assessment Roll totaling \$673,293 and recommended approval. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to accept the recommendation of the Deputy Tax Assessor to adopt the Order attached as Exhibit 4 approving the reductions.

Increase of Assessment on the 2008  
Real Assessment Roll

Mr. Agent presented six (6) increases of assessed value on the 2008 Real Assessment Roll totaling \$12,542 and recommended approval. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to accept the recommendation of the Deputy Tax Assessor to adopt the Order attached as Exhibit 5 approving the increases.

Reduction of Assessment on the 2008  
Personal Assessment Roll

Mr. Agent presented three (3) reductions of assessed value on the 2008 Personal Assessment Roll totaling \$134,404 and recommended approval. Motion was made by Supervisor Lauderdale, seconded by Supervisor Banks and carried unanimously, to accept the recommendation of the Deputy Tax Assessor to adopt the Order attached as Exhibit 6 approving the reductions.

Adjustments to 2008 Homestead  
Exemption Supplemental Roll

Mr. Agent presented six (6) adjustments in the homesteads previously granted to taxpayers on the 2008 Homestead Exemption Supplemental Roll for approval. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to adopt Orders approving the adjustments. (Ex. 7).

John Smith, County Administrator

Request of Warren County Parks and  
Recreation Commission for Portion  
Of 2<sup>nd</sup> Quarter Allotment for 2008-2009

Mr. Smith presented a request from the Warren County Parks and Recreation Commission for a portion of their 2<sup>nd</sup> quarter allotment for 2008-2009 in the amount of \$20,000.00. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried to approve the request. Supervisors Banks, McDonald, Lauderdale and George voted "Yea" and Supervisor Selmon voted "Nay."

Approve Travelers/St. Paul's For  
Insurance Coverage

Mr. Smith stated that he has received quotes for the County's property and casualty, law enforcement, public entity, etc. insurance coverage and recommends that the Board approve Travelers/St. Paul to provide this insurance coverage. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to accept Mr. Smith's recommendation to approve Travelers/St. Paul.

Accept for Information Order  
Rescinding Marcie Tanner Southerland's  
Appointment as Special Youth Court Judge

Mr. Smith presented for information the Order of John Price, Jr., County/Youth Court Judge rescinding the appointment of Marcie Tanner Southerland as Special Youth Court Judge, effective December 1, 2008. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald, to accept the Order for information.

Accept for Information Order  
Rescinding James "Buck" Penley's  
Appointment as Special Youth Court Judge

Mr. Smith presented for information the Order of John Price, Jr., County/Youth Court Judge rescinding the appointment of James "Buck" Penley as Alternate Special Youth Court Judge, effective December 1, 2008. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to accept the Order for information.

Approve Hiring Alexander Sims  
As Entry Level PC Technician

Mr. Smith presented the request of David Rankin, GIS/IS Manager, to hire Alexander Sims as an Entry Level PC Technician, effective December 17, 2008. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve the aforesaid request.

Anderson-Tully CDBG Project  
#00-075-ED-IF-01

Mr. Smith presented a request on behalf of John Randazzo of Jimmy G. Gouras Urban Planning Consultants, Inc. to approve payment of DEQ Invoice #VEP-00002957 in the

amount of \$300.00 for the Anderson-Tully Company CDBG Project. This invoice is budgeted to be paid by Anderson-Tully Company. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to approve the aforesaid request.

Haining Road and Bridge Improvements  
CDGB - Administrative Contract

On behalf of John Randazzo of Jimmy G. Gouras Urban Planning Consultants, Inc., Mr. Smith presented the Administrative Contract for Warren County/Haining Road and Bridge Improvements Katrina Supplemental Katrina Supplemental Community Development Grant and requested that the Board approve and authorize the President to sign the Contract. Motion was made by Supervisor Lauderdale, seconded by Supervisor Banks and carried unanimously, to approve and authorize the President to sign the Administrative Contract for the Haining Road and Bridge Improvements CDBG Project. (Ex. 8).

Lease-Purchase Agreements Between  
Trustmark National Bank and Warren County  
Board of Supervisors for Excavators Approved

Mr. Smith presented two (2) Lease-Purchase Agreements between Trustmark National Bank and the Warren County Board of Supervisors. The equipment which is the subject of these Lease-Purchase Agreements is: One (1) 2004 Caterpillar 320CL Excavator, Serial No. PAB02209 and one (1) 2004 Caterpillar 320CL Excavator, Serial No. PAB02267. Mr. Smith requested that the Board authorize the President to sign these Lease-Purchase Agreements. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to approve and authorize the President to sign the aforesaid Lease-Purchase Agreements. Copies of the Agreements are attached as Exhibit 9.

Dot McGee, Chancery Clerk

Vicksburg Bridge Commission Claims  
Docket/Minutes

Ms. McGee presented the Vicksburg Bridge Commission Claims Docket for the month of November 2008 for approval. Motion was made by Supervisor McDonald, seconded by Supervisor Banks and carried unanimously, to approve the aforesaid Claims Docket.

Ms. McGee presented the Vicksburg Bridge Commission minutes for November 12, 2008 for information. Motion was made by Supervisor McDonald, seconded by Supervisor Banks and carried unanimously, to accept the minutes for information.

Payment of Post Office Box Rent  
Approved

Ms. McGee presented a request for authorization to issue a check payable to the U. S. Postmaster in the amount of \$42.00 for the annual rent for P. O. Box 144 for Vicksburg Warren Civil Defense. Motion was made by

Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve this request.

Authorize ACH Origination Agreement  
With Trustmark National Bank

Ms. McGee requested that the Board adopt a Resolution to enter into an ACH Origination Agreement with Trustmark National Bank for electronic transfers and to designate the following persons as signatories: Dot McGee, Chancery Clerk; John Smith, County Administrator; and Loretta S. Brantley, Payroll Clerk. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to adopt a Resolution authorizing electronic transactions with Trustmark National Bank. (Ex. 10).

Paul Winfield, Board Attorney

2008 HOME Project - Award of Contract for  
Administrative Services

Paul Winfield, Board Attorney, stated that he had reviewed the Agreement between Rayburn & Associates, LLC and the Warren County Board of Supervisors to provide administrative services in connection with the HOME Investment Partnership Program - FY 2008 Homebuyer Assistance Grant and recommended that the President be authorized to sign the Agreement. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to authorize the President to sign the Agreement, a copy of which is attached hereto and incorporated herein by reference. (Ex. 11).

Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to authorize the Board President to sign a letter to MDA concerning completion of the Procurement process for the HOME Grant Administrator. (Ex. 12).

Executive Session

Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to consider going into Executive Session to discuss two pending legal matters.

Motion was made by Supervisor McDonald, seconded by Supervisor Banks and carried unanimously, to go into Executive Session for the aforesaid purpose.

Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to come out of Executive Session.

The Board Attorney, Paul Winfield, stated that matters of litigation had been discussed for the purpose of information and no action was taken.

Recess

Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to recess

until 10:00 a.m. for bid opening for Assorted Supplies and Materials for the Warren County Highway Department.

Bid Opening for Assorted Supplies and Materials

The hour of 10:00 a.m. having passed, the President stated that the Warren County Board of Supervisors would receive seal bids for Term Contracts for Assorted Supplies and Materials for the Warren County Highway Department. Notice to vendors was published in the *Vicksburg Post* on Wednesday, November 26, 2008 and Wednesday, December 3, 2008 and proof of publication is attached as Exhibit 13. The following bids were received:

A. Asphalt Products - Bid File No. 12012008

A single bid was received, being the bid of APAC-Mississippi, Inc. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to take this bid under advisement. (Ex. 14).

B. Concrete Products - Bid File No. 12022008

A single bid was received, being the bid of MMC Materials. Motion was made by Supervisor Lauderdale, seconded by Supervisor Banks and carried unanimously, to take this bid under advisement. (Ex. 15).

C. Wash Gravel - Bid File No. 12032008

Two bids were received, being the bids of Amy Sojourner, Inc. and MMC Materials. Motion was made by Supervisor Lauderdale, seconded by Supervisor Selmon and carried unanimously, to take these bids under advisement. (Ex. 16).

D. Polyethylene Pipe - Bid File No. 12042008

Four bids were received, being the bids of Dial, Inc., Steps, Inc., Keeling Company, and ADS/Hancor. Motion was made by Supervisor McDonald, seconded by Supervisor Selmon and carried unanimously, to take these bids under advisement. (Ex. 17).

E. Rip Rap & Limestone Products - Bid File No. 12052008

Four bids were received, being the bids of Amy Sojourner, Inc., Miller Materials, Inc., R & G Transportation, LLC, Martin Marietta. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to take these bids under advisement. (Ex. 18).

Vicksburg Tallulah Regional Airport Agreement

Mr. Smith stated that he and Supervisors Lauderdale, Banks and McDonald had represented the Warren County Board of Supervisors at the VTRA meeting. The City Attorney, Nancy Thomas, will draft the Agreement, which will be for a term of five (5) years. Mr. Smith requested that the Board authorize the President to sign the Agreement, subject to review and approval by the Board Attorney. Motion was made

by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve the aforesaid request.

Adjournment

Motion was made by Supervisor Lauderdale, seconded by Supervisor Banks and carried unanimously, to recess until Monday, January 5, 2009, at 9:00 a.m.

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Richard George, President