

Monday, December 8, 2008, the Board met pursuant to recess. Notice of the meeting was duly posted, as evidenced by Exhibit 1, and the agenda for the meeting is attached as Exhibit 2. The following were present:

Honorable Richard George, President (5th District)
Charles Selmon, Vice President (3rd District)
William Banks (2nd District)
David L. McDonald (1st District)
William Lauderdale (4th District)
Martin Pace, Sheriff, and Deputy
Dot McGee, Chancery Clerk, and Deputy

The President Richard George called the meeting to order at 10:00 a.m., and Supervisor Lauderdale offered the invocation.

Bid Opening for 2008 NRCS Erosion Control Project No. 1 - 1 Site (LeTourneau Road)

The hour of 10:00 a.m. having passed, the President stated that the Board would receive sealed bids for the 2008 NRCS Erosion Control Project No. 1 - 1 Site. Notice to contractors was published in the *Vicksburg Post* on Wednesday, November 5, 2008 and Wednesday, November 12, 2008 and proof of publication is attached as Exhibit 3. Eight bids were received:

4-H Construction Corp.	\$1,169,224.90
Arrowhead Enterprises, LLC	\$ 999,602.50
Camo Const. Co., Inc.	\$1,066,324.75
Dirtworks, Inc. of Vicksburg	\$ 976,086.25
Dozer, Inc.	\$1,214,785.00
Malouf Construction, LLC	\$1,293,158.65
Mid East Contractor	\$1,239,814.00
Unicon, Inc.	\$1,069,135.00

Motion was made by Supervisor McDonald, seconded by Supervisor Banks and carried unanimously, to take the bids under advisement. (Ex. 4)

Request for Proposals for Monetary Collection Services

The hour of 10:00 a.m. having passed, the President stated that the Board would receive sealed proposals for monetary collection services for delinquent fines and fees owed to Warren County. Request for Proposals was published in the *Vicksburg Post* on Monday, November 10, 2008 and Monday, November 17, 2008 and proof of publication is attached as Exhibit 5. Three proposals were received, being the proposals of Penn Credit Corporation, Joseph, Mann & Creed, and Receivable Solutions Specialists. Motion was made by Supervisor Lauderdale, seconded by Supervisor Selmon and carried unanimously, to take these proposals under advisement. (Ex. 6).

Wayne Mansfield, Warren County Port Commission

Mr. Mansfield stated that the Port Commission is acquiring property from M & M Property, L.P. and requested that the Board approve the purchase of the property and authorize the issuance of a check in the amount of

\$500,000.00, plus closing cost, and authorize the Board President to sign all necessary documentation in connection with the transaction. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve the aforesaid request.

John McKee, County Engineer

Award of Contract for 2008 NRCS Erosion
Project No. 2 - 8 Sites

Mr. McKee stated that the bids received on December 1, 2008, for the 2008 NRCS Erosion Project No. 2 - 8 Sites have been tabulated and that he recommends award to Unicon, Inc., the low bidder at \$603,004.00, and rejection of the bids of Buford Construction Co., Inc., Dirtworks, Inc. of Vicksburg, and Camo Construction as high bids. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to award the contract for the 2008 NRCS Erosion Project No. 2 - 8 Sites to Unicon, Inc., the low bidder, and reject the bids of Dirtworks, Inc. of Vicksburg and Camo Construction as high bids. (Ex. 7).

Haining Road Bridge Replacement and
Intersection Improvements Project

Mr. McKee stated that work has begun on the Haining Road Bridge Replacement and Intersection Improvements Project and there are some permits that have to be submitted for the public utilities. He said it is necessary to acquire additional permits at a cost of \$2,000.00 each, which have to be submitted to the railroad. Mr. McKee said that two permits may be needed; however, he hopes that one permit will be sufficient and requested that the Board approve obtaining the permits, subject to approval by Jimmy G. Gouras Urban Planning Consultants and Mississippi Development Authority. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to approve the aforesaid request.

Tonga Vinson, Purchasing Agent

Award of Contract for Inmate Food Service

Ms. Vinson said that on September 15, 2008, bids were opened and taken under advisement for inmate food service for the Warren County Detention Facilities. Bids were designed to be awarded based upon a price per meal, per inmate, per day, with the respective providers to prepare meals in the jail kitchen, utilizing our equipment and inmate labor to the extent allowed by law. The following bids were received:

ABL Management	@ \$1.2789 per meal (Jail)
(Baton Route, LA)	@ \$1.2289 per meal (Juvenile/Holding)
Valley Services	@ \$1.419 per meal (all locations)
(Jackson, MS)	

Ms. Vinson stated that bids have been reviewed, contingency plans, references and preference laws having been considered. Undersheriff Jeff Riggs has been consulted and

is in agreement with the recommendation to award the bid for a one-year term, subject to extension and termination provisions, to the low bidder, ABL Management. It is also recommended that a secondary award be made to Valley Services, Inc. as an alternate. This will allow Warren County to move to the alternate vendor in the event that the primary contract is terminated early for any reason, without the time delay of re-bidding. Valley Services has agreed to accept this secondary award. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to approve Ms. Vinson's recommendation. (Ex. 8).

John Smith, County Administrator

2008 HOME Project - Proposals for Administrative Services

John Smith, County Administrator, stated that the Warren County Procurement Selection Committee comprised of John C. Smith, County Administrator; Tonga Vinson, Purchasing Agent; Loretta Brantley, Accounting Clerk; Penny Evans, Purchasing Assistant Director; and Ann Tompkins, Chancery Clerk's Office; had met and evaluated the proposal of Rayburn & Associates, LLC and recommends the firm of Rayburn & Associates, LLC to perform 2008 HOME Program Administrative Services. Motion was made by Supervisor Lauderdale, seconded by Supervisor Selmon and carried unanimously, to accept the recommendation of the Selection Committee. (Ex. 9).

Payment of Invoices Approved in Connection With \$3,300,000 Warren County, Mississippi Tax Anticipation Note, Series 2008

Mr. Smith presented the following invoices in connection with the \$3,300,000 Warren County, Mississippi, Tax Anticipation Note, Series 2008 for approval: Invoice of Butler/Snow in the amount of \$7,500.00 for counsel fees/expenses; Invoice of Paul E. Winfield in the amount of \$3,000.00 for legal fees; and invoice of Government Consultants, Inc. in the amount of \$7,500.00 for financial advisory fee and expense. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to approve payment of the aforesaid invoices.

Dot McGee, Chancery Clerk

Haining Road Bridge Replacement and Intersection Improvements Project Request for Cash No. 1

Ms. McGee presented a request for cash on behalf of John Randazzo of Jimmy G. Gouras Urban Planning Consultants, Inc. in the amount of \$238,236.37 for the Haining Road Bridge Replacement and Intersection Improvements Project for approval. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to approve and authorize the President to sign Request for Cash No. 1 for the aforesaid project.

Order of State Tax Commission
Approve 2008 Real/Personal Rolls

Ms. McGee presented an Order of the Mississippi State Tax Commission approving Warren County's 2008 Real and Personal Property Assessment Rolls and requested that the Order be spread on the minutes. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to spread the Order on the Board's minutes. (Ex. 10).

Warren County Parks and Recreation
Commission Minutes Accepted for Information

Ms. McGee presented the minutes of the Warren County Parks and Recreation Commission held on October 21, 2008 for information. Motion was made by Supervisor McDonald, seconded by Supervisor Banks and carried unanimously, to accept the minutes for information.

Authorization to Pay Box Rent
For P. O. Box 351

Ms. McGee requested authorization to pay the annual box rent for P. O. Box 351 to the U.S. Postmaster. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve payment in the amount of \$106.00 to U.S. Postmaster for the annual box rent for P. O. Box 351.

Supplemental Claims Docket Approved

The Supplemental Claims Docket for claims paid on December 8, 2008 for November bills was presented for approval. Motion was made by Supervisor Lauderdale, seconded by Supervisor Selmon and carried, to approve the Supplemental Claims Docket. Supervisors Banks, Lauderdale, McDonald and George voted "Yea" and Supervisors Selmon abstained from voting on claims paid to River Region Medical Center and voted to pay all other claims. (Ex. 11).

Executive Session

Motion was made by Supervisor McDonald, seconded by Supervisor Banks and carried unanimously to consider going into Executive Session to discuss a Road Department personnel matter.

Motion was made by Supervisor McDonald, seconded by Supervisor Banks and carried unanimously, to go into Executive Session for the aforesaid reason.

Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to come out of Executive Session.

Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to authorize the Board Attorney, Paul Winfield, and the County Administrator, John Smith, to draft an amendment to the "Family and Medical Leave Act" section of the Personnel

Policies and Procedures Manual to increase the entitlement period from twelve (12) weeks to sixteen (16) weeks.

Recess

Motion was made by Supervisor Selmon, seconded by Supervisor Banks and carried unanimously, to recess until Monday, December 15, 2008, at 9:00 a.m.

Richard George, President