

State of Mississippi
County of Warren

At a regular meeting of the Board of Supervisors of said County, held according to law, at the Courthouse in the City of Vicksburg on Monday, December 5, 2011, being the time and place for the holding of the regular term of said Board, with notice having been posted (Ex. 1), and the agenda for the meeting being attached (Ex. 2). The following were present:

Honorable Richard George, President (5th District)
William Banks, Vice President (2nd District)
David L. McDonald (1st District)
Charles Selmon (3rd District)
William Lauderdale (4th District)
Martin Pace, Sheriff, and Deputy
Dot McGee, Chancery Clerk, and Deputy

The President called the meeting to order at 9:00 a.m., and Supervisor Banks offered the invocation.

Approval of November Minutes

The November minutes were presented for approval. Supervisor McDonald moved, seconded by Supervisor Lauderdale and carried unanimously, to approve and authorize the President to sign the minutes.

Richard Winans, Road Manager

Approval of Personnel Matter

Mr. Winans stated that to alleviate some of the pressure due to the lack of a pilot at the Kings Point Ferry, he was recommending that Paul Koestler be hired as a contractual pilot. His rate of pay will be \$25.00 per hour, with no benefits. By hiring Mr. Koestler as a contract pilot, the Kings Pint Ferry will be able to continue to operate the twelve-hour shift. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to accept the Road Manager's recommendation and authorize the President to sign the Contract between the Board and Mr. Koestler. A copy of the contract is attached hereto as Exhibit 3 and incorporated herein by reference.

Authorization to Purchase F450
Truck Under State Contract

Mr. Winans requested that the Board authorize the purchase of a F450 truck under state contract. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve this purchase.

Acceptance of November 2011
Monthly Work Order Report

Mr. Winans presented the November 2011 Work Order Report for information. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried

unanimously, to accept the report for information.

Approval of Driveway Permits

Mr. Winans presented two (2) driveway permits for approval. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve the driveway permits contained in Exhibit 4 attached hereto and incorporated herein by reference.

Approval of Temporary Easements

Mr. Winans presented two (2) temporary easements for approval. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to approve the temporary easements contained in Exhibit 5 attached hereto and incorporated herein by reference.

John McKee, County Engineer

Contractors Estimate No. 2
Amberleaf Paving Project No. 75(317)

Mr. McKee presented Payment Estimate No. 2 in the amount of \$71,355.34. Payment is due Central Asphalt Co., Inc. for work performed on the above referenced project. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve payment to Central Asphalt Co., Inc. in the amount of \$71,355.34 for work performed on the Amberleaf Paving Project.

Tonga Vinson, Purchasing Agent

Award of Contract for Selective Weed Control
Herbicide Treatment services; Bid File# 1032011

Ms. Vinson stated that at the meeting of November 21, 2011, three bids were received for the above noted project. Of those three, two were rejected during the meeting, and the third was taken under advisement. The bid has been reviewed and all requirements were met. After discussion with the Road Manager, Ms. Vinson recommended an award to EDKO, LLC at a bid price of \$56,116 per application and requested that the President be authorized to sign the necessary contract, subject to review and approval by the Board Attorney. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve award to EDKO, LLC and authorize the Board President to sign the contract, subject to review and approval by the Board Attorney. Copies of the bid sheet and contract are attached hereto as Exhibit 6 and incorporated herein by reference.

Award of Contracts for Lawn Care

Ms. Vinson stated that the bids received on November 21, 2011 for lawn care for county buildings, county properties and flood lots had been reviewed and calculation made of costs on all bids, and recommended the following awards:

A. County Buildings

Award Primary to GrassMasters (\$283.00)
Award Alternate #1 to R&J's Handyman Svc (\$340.00)
Award Alternate #2 to Huff's Lawn Svc (\$380.00)
Reject Pell's Lawn Care
Reject Maynord Landscaping
Reject Turf Tiger Lawn Service

Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve Ms. Vinson's recommendation. Copies of the bid sheets are attached hereto as Exhibit 7 and incorporated herein by reference.

B. County Properties

Award Primary to GrassMasters (\$460.00)
Award Alternate #1 to Maynord Landscaping (\$480.00)
Award Alternate #2 to R&J's Handyman Svc (\$490.00)
Reject Huff's Law Svc
Reject Turf Tiger Lawn Service
Reject Bob's Lawn Service
Reject Thumbs-Up Lawn Service

Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve Ms. Vinson's recommendation. Copies of the bid sheets are attached hereto as Exhibit 8 and incorporated herein by reference.

C. Flood Lots

Award Primary to Maynord Landscaping (\$290.00)
Award Alternate #1 to GrassMasters (\$340.00)
Award Alternate #2 to Bob's Lawn Service (\$490.00)
Reject R&J's Handyman Service
Reject Huff's Lawn Service

Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve Mr. Vinson's recommendation. Copies of bid sheets are attached hereto as Exhibit 9 and incorporated herein by reference.

Dexter Jones, Inventory Control Clerk

Approval of Monthly Fixed Asset
Disposition Listing for November

Mr. Jones presented the monthly Fixed Asset Disposition Listing for November for approval. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve the monthly Fixed Asset Disposition Listing.

Lost/Stolen Property Affidavit

Mr. Jones asked the Board to authorize the President to sign a Lost/Stolen Property Affidavit for two (2) missing Motorola HT750 radios, being asset nos. 9003 and 9014. These items are missing in the volunteer fire departments. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, approve and

authorize the President to sign a Lost/Stolen Property Affidavit.

John Smith, County Administrator

Approval to Pay Invoices

Mr. Smith presented invoices of John E. McKee, Jr., P.E. for approval: Invoice No. 1221-C111 in the amount of \$2,141.42 for Warren County funded projects; Invoice No. 1221-S127 in the amount of \$29,693.02 for State Aid and LSBP projects; and Invoice No. 70 in the amount of \$13,438.86 for miscellaneous engineering and surveying services; and Invoice No. 3 in the amount of \$1,267.12 for the Amberleaf Paving Project No. 75(317). Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to approve payment to John E. McKee, Jr., P.E. for the above mentioned invoices.

Mr. Smith presented the invoice of James R. Sherard, Board Attorney, in the amount of \$3,105.00 for general legal services for November 1, 2011 to November 30, 2011 and work on the Bayou Project. Mr. Smith asked the Board to approve payment in the amount of \$2,955.00 and the balance of \$150.00, upon receipt of MDA funds for the Bayou Project. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried, to approve payment of the invoice. Supervisors McDonald, Lauderdale, Selmon and George voted "Yea" and Supervisor Banks voted "Nay."

Approval for Reimbursement to Drug Court

Mr. Smith presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$4,504.92 for the Drug Court Coordinator's salary, matching benefits and insurance for the month of November 2011. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve reimbursement in the amount of \$4,504.92 for the Drug Court Coordinator's salary for November 2011.

Approval to Pay E911 Dispatchers' Salaries, Matching Benefits and Insurance

Mr. Smith requested approval to pay E911 Invoice in the amount of \$17,560.16 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for November 2011, pursuant to Interlocal Agreement. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve payment to E911 in the amount of \$17,560.16 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for November 2011.

Authorization to Advertise for White Goods Disposal Day and Waste Tire Collection Day

Mr. Smith requested that the Board authorize advertising notice that the Warren County Board of Supervisors will sponsor a White Goods Disposal Day on Saturday, December 10, 2011 from 9:00 a.m. - 4:00 p.m., at

the Halls Ferry Park. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to authorize publication of this notice in the *Vicksburg Post* on December 7, 9 and 10, 2011.

Mr. Smith requested that the Board authorize advertising notice that the Warren County Board of Supervisors and Mayor and Aldermen of the City of Vicksburg will sponsor a Waste Tire Collection Day on Saturday, December 10, 2011 from 9:00 a.m. - 4:00 p.m., at the Halls Ferry Park. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to authorize notice on cable television channel 17, starting December 5, 2011.

Authorization for Supervisors and
County Administrator to Attend
MAS Mid-Winter Conference

Mr. Smith requested that the Board authorize travel for supervisors and the county administrator to the Mississippi Association of Supervisors Mid-Winter Conference, January 9-12, 2012 in Jackson, Mississippi. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to authorize travel and payment of registration fee of \$150.00 per official/county employee for any supervisor and the county administrator to attend the MAS Mid-Winter Conference.

CDBG Project No. R-110-075-01-GZ
Bayou Project

Mr. Smith requested that the Board authorize the issuance of a check, upon receipt of MDA funds, to pay ABMB Invoice #24 in the amount of \$10,672.60 for architect/engineering expense and approve Request for Cash #28 in the amount of \$10,672.60 to pay the aforesaid invoice. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to approve this request.

Approval of Correcting Journal Entry

Mr. Smith presented a request from the Accounting Department asking for authorization to make correcting general ledger account entries. On the November 7th Docket, \$55.08 was paid to Attorney Toni Walker Terrett for travel reimbursement crediting the General Fund; this amount should have been credited to the Drug Court/Circuit Court Fund. If this request is granted, making the above corrections will reverse the entries and credit the proper fund. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to grant this request.

Dot McGee, Chancery Clerk

Acceptance of Monthly County Reports

Ms. McGee presented the Cash Receipts Journal for November 2011 for information. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to accept the report for information.

Ms. McGee presented the General Ledger Cash Balances for November 2011 for information. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to accept the report for information.

Approval of November Docket of Claims

Ms. McGee presented the Docket of Claims for claims paid from 11/01/2011 through 11/30/2011 for approval. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve the Docket of Claims as presented. A copy of the Summary of Funds is attached hereto as Exhibit 10 and incorporated herein by reference.

Approval of Justice Court Settlements

Ms. McGee presented the Justice Court settlements for the Clearing Account Cash Journal, Civil Court Cash Journal and Criminal/Traffic Cash Journal for the period 10/21/2011 to 11/20/2011 for approval. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve the aforesaid reports.

Acceptance of Tax Collector's Report
of Privilege Tax License Collections
for 10/01/2011 to 10/31/2011

Ms. McGee presented the Tax Collector's report of privilege tax license collections for the period 10/01/2011 to 10/31/2011 for information. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to accept the report for information.

Acceptance of Warren County Port
Commission and E911 Minutes

Ms. McGee presented the minutes of the Warren County Port Commission for October 17, 2011 and E911 minutes for October 26, 2011 for information. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to accept these minutes for information.

Authorization to Advertise for
RFP for Depositories

Ms. McGee requested authorization to advertise for proposals from financial institutions in Warren County, Mississippi, whose accounts are insured by the FDIC or FSLIC, for the privilege of keeping the county funds. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to authorize publishing a notice in the *Vicksburg Post* on December 9 and December 16, 2011 for RFP for depositories.

Authorization for Coroner and
Deputy Coroners to Attend Annual
Winter Conference

Mr. Smith requested that the Board authorize travel for Doug Huskey, coroner, and Kelda Bailess and Ronald

Regan, deputy coroners, to attend the Annual Winter Conference on January 11-13, 2012 in Jackson, Mississippi. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to authorize travel and payment of registration fee of \$350.00 per person to attend the Annual Winter Conference on January 11-13, 2012 in Jackson, Mississippi.

Approval of Supplemental Docket of Claims

The Supplemental Docket of Claims for payment of November bills was considered. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried, to approve the Docket of Claims. Supervisors Lauderdale, McDonald, Selmon and George voted "Yea" and Supervisor Banks voted to pay all claims except Claim No. 742. A copy of the Summary of Funds is attached hereto as Exhibit 11 and incorporated herein by reference.

Recess

Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to recess until 10:00 a.m. for bid opening.

Bid Opening for Industrial Drive Slope Stabilization and Road Repair; Federal Aid Project No. NHS-7128-00(003)LPA/106262-701000

The President stated that the hour of 10:00 a.m. has arrived and that the Warren County Board of Supervisors would receive sealed bids for the construction of the Industrial Drive Slope Stabilization and Road Repair Project. Proofs of publication of request for sealed bids advertised in the *Clarion Ledger* and in the *Vicksburg Post* are attached hereto as Exhibit 12 and incorporated herein by reference. Five bids were received as follows: Dirtworks, Inc. of Vicksburg in the amount of \$1,042,031.50; Eutaw Construction in the amount of \$1,480,482.90; Anderson Contracting, LLC in the amount of \$1,278,165.00; Wilco, Inc. in the amount of \$1,263,498.55; and ProCon, Inc. in the amount of \$1,069,934.00. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to take these bids under advisement.

Warren County-Vicksburg Public Library Board

The Board considered the matter of the resignation of Ms. Henrietta Spates as Trustee for the Warren County - Vicksburg Public Library Board. Following discussion, motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to accept Ms. Spates resignation from the board.

Supervisor Banks moved to appoint Ms. Helen Bowman to fill the unexpired term of Ms. Spates as Trustee for the Warren County - Vicksburg Public Library Board. Motion was seconded by Supervisor Selmon and carried unanimously.

Recess

Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to recess until 9:00 a.m., Monday, December 19, 2011.

Richard George, President