

State of Mississippi  
County of Warren

At a regular meeting of the Board of Supervisors of said County, held according to law, at the Courthouse in the City of Vicksburg on Monday, November 7, 2011, being the time and place for the holding of the regular term of said Board, with notice having been posted (Ex. 1), and the agenda for the meeting being attached (Ex. 2). The following were present:

Honorable Richard George, President (5<sup>th</sup> District)  
William Banks, Vice President (2<sup>nd</sup> District)  
David L. McDonald (1<sup>st</sup> District)  
Charles Selmon (3<sup>rd</sup> District)  
William Lauderdale (4<sup>th</sup> District)  
Martin Pace, Sheriff, and Deputy  
Dot McGee, Chancery Clerk, and Deputy

The President called the meeting to order at 9:00 a.m., and Supervisor Lauderdale offered the invocation.

#### Approval of October Minutes

The October minutes were presented for approval. Supervisor McDonald moved, seconded by Supervisor Lauderdale and carried unanimously, to approve and authorize the President to sign the minutes.

#### Shirley Waring, Mississippi Delta National Heritage Area ("MDNHA") Board

Ms. Waring described the benefits of MDNHA for creating new jobs and tourism for the Vicksburg-Warren County area and advised the Board of available MDNHA grant funds. Ms. Waring requested reimbursement for travel expenses incurred in attending MDNHA meetings. Following discussion, motion was made by Supervisor Selmon, seconded by Supervisor Banks to reimburse Ms. Waring's travel expenses upon presentation of an invoice. Supervisors Selmon and Banks voted "Yea" and Supervisors Lauderdale, McDonald and George voted "Nay." Motion failed.

#### Richard Winans, Road Manager

##### Acceptance of October 2011 Monthly Work Order Report

Mr. Winans presented the October 2011 Work Order Report for information. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to accept the report for information.

##### Approval of Temporary Easements

Mr. Winans presented two (2) temporary easements for approval. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve the temporary easements contained in Exhibit 3 attached hereto and incorporated herein by reference.

Approval of Driveway Permits

Mr. Winans presented three (3) driveway permits for approval. Motion was made by Supervisor Lauderdale, seconded by Supervisor Banks and carried unanimously, to approve the driveway permits contained in Exhibit 4 attached hereto and incorporated herein by reference.

Approval of Personnel Matters

Mr. Winans recommended that Dennis Holmes be removed from the Road Department's payroll, effective October 28, 2011. Mr. Holmes has retired. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to accept the Road Manager's recommendation to remove Dennis Holmes from the Road Department's payroll, effective October 28, 2011.

Mr. Winans recommended that Michael Thomas be placed on the Road Department's payroll as a truck driver at \$9.00 per hour, effective November 8, 2011. Mr. Thomas has successfully completed his ninety-day probationary period. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to accept the Road Manager's recommendation to place Michael Thomas on the Road Department's payroll, effective November 8, 2011.

John McKee, County Engineer

Contractors Estimate No. 1  
Amberleaf Paving Project No. 75(317)

Mr. McKee presented Payment Estimate No. 1 in the amount of \$16,138.60. Payment is due Central Asphalt Co., Inc. for work performed on the above referenced project. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to approve payment to Central Asphalt Co., Inc. in the amount of \$16,138.60 for work performed on the Amberleaf Paving Project.

Contractors Estimate No. 4 and Final  
2011 Paving Project No. 75(313)

Mr. McKee presented Payment Estimate No. 4 and Final in the amount of \$41,131.81. Payment is due APAC-Mississippi, Inc. for work performed on the above referenced project. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve payment to APAC-Mississippi, Inc. in the amount of \$41,131.81 for work performed on the 2011 Paving Project.

Supplemental Agreement  
Project No. BR-0403(11)B  
Fisher Ferry Relief Bridge

Mr. McKee requested that the Board approve a Supplemental Agreement to add the following item and 20 additional working days to the contract to accomplish the work: maintenance of traffic at an estimated cost of \$6,966.00. Motion was made by Supervisor Lauderdale, seconded by Supervisor Selmon and carried unanimously, to

approve the aforesaid Supplemental Agreement. A copy of the Supplemental Agreement is attached as Exhibit 5 and incorporated herein by reference.

Subcontract Request No. 1  
Project No. SAP-75(60)  
Bazinsky Road Bridge Replacement

Mr. McKee requested that the Board approve Subcontract Request No. 1 of Fordice Construction Company to subcontract certain items to Arrowhead Enterprises, LLC totaling \$133,522.64. Motion was made by Supervisor McDonald, seconded by Supervisor Banks and carried unanimously, to approve Subcontract Request No. 1. A copy of Subcontract Request No. 1 is attached as Exhibit 6 and incorporated herein by reference

Kenny Staggs, Addressing Officer

Approval to Change Road Name

Mr. Staggs stated that the E911 Commission had voted to change the name of Yorozu Way to W. Ceres Boulevard and requested that the Board approve this change. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to approve changing the name of Yorozu Way to W. Ceres Boulevard.

Jim Agent, Deputy Tax Assessor

Approval of Changes of Assessments on  
2011 Personal Property Assessment Roll

Mr. Agent presented two (2) petitions for increase of assessments in the total value of \$3,035.00 and three (3) petitions for reduction of assessment in the total value of \$13,599,590.00 on the 2011 Personal Property Assessment Roll. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to adopt Orders approving the aforesaid changes. Copies of the Orders are attached hereto as Exhibit 7 and incorporated herein by reference.

Approval to Adjust Exemption on  
2011 Homestead Exemption Supplemental Roll

Mr. Agent presented one petition for adjustment to the homestead exemption previously granted to a taxpayer on the 2011 Homestead Exemption Supplemental Roll for approval. Motion was made by Supervisor McDonald, seconded by Supervisor Selmon and carried unanimously, to adopt an Order approving the adjustment to the homestead exemption previously granted on the 2011 Homestead Exemption Supplemental Roll. A copy of the Order is attached hereto as Exhibit 8 and incorporated herein by reference.

Approval of Changes of Assessments on  
2011 Real Property Assessment Roll

Mr. Agent presented four (4) petitions for increase of assessments in the total value of \$1,981.00 and seven (7) petitions for reduction of assessment in the total value of \$32,315.00 on the 2011 Personal Property Assessment Roll.

Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to adopt Orders approving the aforesaid changes. Copies of the Orders are attached hereto as Exhibit 9 and incorporated herein by reference.

Re: Lawrence and Pamela Storey, PPIN 12075

Mr. Agent stated that the above mentioned taxpayers have been paying on an erroneous assessment value due to clerical error. A SB has been done to correct the 2011 taxes, and Mr. Agent asked the Board to refund the sum of \$901.47 for tax years 2008, 2009 and 2010 to Lawrence and Pamela Storey. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve payment in the amount of \$901.41 to Lawrence and Pamela Storey, to be paid by the Tax Collector.

Dexter Jones, Inventory Control Clerk

Approval of Monthly Fixed Asset  
Disposition Listing for October

Mr. Jones presented the monthly Fixed Asset Disposition Listing for October for approval. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve the monthly Fixed Asset Disposition Listing.

Generator Declared Surplus

Mr. Jones presented a request from the Sheriff's Department to declare one (1) Kohler generator surplus. The Warren County Jail will receive a new generator from Wesley Jones Electric Company and the old generator will be removed and taken to the County Barn to be disposed of when the new generator is installed. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to declare one (1) Kohler generator, SN 453318, size 25kw as surplus.

John Smith, County Administrator

Approval to Pay Invoices

Mr. Smith presented invoices of John E. McKee, Jr., P.E. for approval: Invoice No. 1221-C110 in the amount of \$1,279.90 for Warren County funded projects; Invoice No. 1221-S126 in the amount of \$29,229.22 for State Aid and LSBP projects; and Invoice No. 69 in the amount of \$14,950.59 for miscellaneous engineering and surveying services. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve payment to John E. McKee, Jr., P.E. for the above mentioned invoices.

Mr. Smith presented the invoice of James R. Sherard, Board Attorney, in the amount of \$6,307.50 for general legal services for September 29, 2011 to November 1, 2011. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried, to approve payment of the invoice. Supervisors McDonald, Lauderdale, Selmon and George voted "Yea" and Supervisor Banks voted "Nay."

Approval for Reimbursement to Drug Court

Mr. Smith presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$4,438.95 for the Drug Court Coordinator's salary, matching benefits and insurance for the month of October 2011. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve reimbursement in the amount of \$4,438.95 for the Drug Court Coordinator's salary for October 2011.

Approval to Pay E911 Dispatchers' Salaries, Matching Benefits and Insurance

Mr. Smith requested approval to pay E911 Invoice in the amount of \$17,566.07 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for October 2011, pursuant to Interlocal Agreement. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve payment to E911 in the amount of \$17,566.07 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for October 2011.

Approval to Hire Princess Jackson As Deputy Justice Court Clerk

Mr. Smith presented a recommendation from Carla Fields, Warren County Justice Court Clerk, to hire Princess Jackson for the Deputy Clerk position at Justice Court. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to accept the recommendation of Carla Fields, Justice Court Clerk, to hire Princess Jackson, effective November 7, 2011.

CDBG Project No. R-110-075-01-GZ Bayou Project

Mr. Smith requested that the Board authorize the issuance of a check, upon receipt of MDA funds, to pay ABMB Invoice #23 in the amount of \$23,994.36 for architect/engineering expense and approve Request for Cash #27 in the amount of \$23,994.36 to pay the aforesaid invoice. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve this request.

Community Revitalization Project No. R-103-075-01-KED Haining Road Project

Mr. Smith requested that the Board authorize the issuance of a check, upon receipt of MDA funds, to pay ABMB Invoice #34 in the amount of \$12,671.04 for geotech/testing expense and approve Request for Cash #39 in the amount of \$12,671.04 to pay the aforesaid invoice. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to approve this request.

Approval of Interfund Loan

Mr. Smith requested that the Board authorize an interfund loan from General Fund (001) to Homeland Security

(025) in the amount of \$4,414.21. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to approve this request.

Approval of Website Design  
and Maintenance Contract

Mr. Smith asked the Board to approve renewal of the Website Design and Maintenance Contract with Land Tech Web Designs, Corp. The total amount of this contract is \$3,300.00. Motion was made by Supervisor McDonald, seconded by Supervisor Banks and carried unanimously, to approve renewal of the contract between Warren County and Land Tech Web Designs, Corp. A copy of the contract is attached hereto as Exhibit 10 and incorporated herein by reference.

Dot McGee, Chancery Clerk

Acceptance of Monthly County Reports

Ms. McGee presented the General Ledger Cash Balances for October 2011 for information. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to accept the report for information.

Ms. McGee presented the Cash Receipts Journal for October 2011 for information. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to accept the report for information.

Approval of October Docket of Claims

Ms. McGee presented the Docket of Claims for claims paid from 10/01/2011 through 10/31/2011 for approval. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to approve the Docket of Claims as presented. A copy of the Summary of Funds is attached hereto as Exhibit 11 and incorporated herein by reference.

Approval of Justice Court Settlements

Ms. McGee presented the Justice Court settlements for the Clearing Account Cash Journal, Civil Court Cash Journal and Criminal/Traffic Cash Journal for the period 09/21/2011 to 10/20/2011 for approval. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to approve the aforesaid reports.

Acceptance of Tax Collector's Report  
of Privilege Tax License Collections  
for 09/01/2011 to 09/30/2011

Ms. McGee presented the Tax Collector's report of privilege tax license collections for the period 09/01/2011 to 09/30/2011 for information. Motion was made by Supervisor Banks, seconded by Supervisor Lauderdale and carried unanimously, to accept the report for information.

Acceptance of Report of Distribution of  
Tax Collector's Funds at September 30, 2011

Ms. McGee presented the report of distribution of Tax Collector's funds at September 30, 2011 for information. Motion was made by Supervisor Banks, seconded by Supervisor McDonald and carried unanimously, to accept this report for information.

Acceptance of E911, Warren County Parks  
and Recreation Commission and Warren  
County Port Commission Minutes

Ms. McGee presented the minutes of the E911 Commission for September 28, 2011, Parks and Recreation Commission for September 20, 2011, and Warren County Port Commission for September 19, 2011 for information. Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to accept these minutes for information.

Approval of Supplemental Docket of Claims

The Supplemental Docket of Claims for payment of October bills was considered. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried, to approve the Docket of Claims. Supervisors Lauderdale, McDonald, Selmon and George voted "Yea" and Supervisor Banks voted to pay all claims except Claim No. 333. A copy of the Summary of Funds is attached hereto as Exhibit 12 and incorporated herein by reference.

Approval of School Bus Turnaround

The Board considered the matter of the request from the Vicksburg Warren School District to make needed repairs to 255 Ironwood Drive, Vicksburg, Mississippi. Motion was made by Supervisor Lauderdale, seconded by Supervisor Selmon and carried unanimously, to approve this request.

Section 125 Cafeteria Plan

Mr. Smith requested that the Board name the following individuals to the Selection Committee to review proposals for the Section 125 Cafeteria Plan: Loretta Brantley, Payroll Clerk, Tonga Vinson, Purchasing Agent, and John Smith, County Administrator. Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to name the aforesaid individuals to the Selection Committee.

10:00 A.M. Receipt of Proposals for Section 125 Cafeteria  
Plan

The President stated that the hour of 10:00 a.m. has arrived and that the Warren County Board of Supervisors would receive proposals for the administration of the County's Section 125 Cafeteria Plan. Proof of publication of request for proposals is attached hereto as Exhibit 13 and incorporated herein by reference. Two proposals were received being as follows: Ford Insurance Agency, Vicksburg, Mississippi and Taylor & Sons Insurance, Hammond, Louisiana. Motion was made by Supervisor

McDonald, seconded by Supervisor Lauderdale and carried unanimously, to take the proposals under advisement and forward them to the Selection Committee for review and recommendation.

Executive Session

Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to consider going into Executive Session discuss a personnel matter.

Motion was made by Supervisor McDonald, seconded by Supervisor Lauderdale and carried unanimously, to go into Executive Session to discuss a personnel matter.

Motion was made by Supervisor Selmon, seconded by Supervisor Banks and carried unanimously, to come out of Executive Session.

Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to accept the recommendation of the Road Manager to terminate Terry Franklin from his position of laborer with the Warren County Road Department.

Recess

Motion was made by Supervisor Lauderdale, seconded by Supervisor McDonald and carried unanimously, to recess until 9:00 a.m., Thursday, November 10, 2011.

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Richard George, President