

State of Mississippi  
County of Warren

At a regular meeting of the Board of Supervisors of said County, held according to law, at the Courthouse in the City of Vicksburg on Monday, December 3, 2012, being the time and place for the holding of the regular term of said Board, with notice having been posted (Ex. 1), and the agenda for the meeting being attached (Ex. 2). The following were present:

Honorable Bill Lauderdale, President (4<sup>th</sup> District)  
William Banks, Vice President (2<sup>nd</sup> District)  
John Arnold (1<sup>st</sup> District)  
Charles Selmon (3<sup>rd</sup> District)  
Richard George (5<sup>th</sup> District)  
Donna F. Hardy, Chancery Clerk, and Deputy

The President called the meeting to order at 9:00 a.m., and offered the invocation.

Approval of November Minutes

The November minutes were presented for approval. Supervisor Banks moved, seconded by Supervisor George and carried unanimously, to approve and authorize the President to sign the minutes.

Buddy Poole, Road Manager

Acceptance of November 2012  
Monthly Work Order Report

Mr. Poole presented the November 2012 Work Order Report for information. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to accept the report for information.

Approval of Temporary Easements

Mr. Poole presented two (2) temporary easements for approval. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve the temporary easements contained in Exhibit 3 attached hereto and incorporated herein by reference.

Approval of Driveway Permits

Mr. Poole presented two (2) driveway permits for approval. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve the driveway permits contained in Exhibit 4 attached hereto and incorporated herein by reference.

Approval of Personnel Matter

Mr. Poole recommended that Justin Patterson be placed on the Road Department payroll as a laborer at \$8.00 per hour, effective December 4, 2012, as he has completed his ninety day probationary period with Staffing Solutions. Motion was made by Supervisor Selmon, seconded by

Supervisor Banks and carried unanimously, to accept the Road Manager's recommendation.

Mr. Poole recommended that Kevin Smith be placed on the Road Department payroll as a truck driver at \$9.00 per hour, effective December 17, 2012, as he has completed his ninety day probationary period with Staffing Solutions. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to accept the Road Manager's recommendation.

Mr. Poole recommended that Jerry D. Blake be placed on the Road Department payroll as a truck driver at \$9.00 per hour, effective December 12, 2012, as he has completed his ninety day probationary period with Staffing Solutions. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to accept the Road Manager's recommendation.

John McKee, County Engineer

Contractors Estimate No. 4  
2012 Paving Project No. 75(330)

Mr. McKee presented Payment Estimate No. 4 in the amount of \$52,240.98. Payment is due Central Asphalt Co., Inc. for work performed on the above referenced project. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve payment to Central Asphalt Co., Inc. in the amount of \$52,240.98 for work performed on the 2012 Paving Project and to authorize the President to sign.

Approval of Preliminary Plat  
Tucker Ridge Subdivision

Mr. McKee asked the Board to approve a request for a variance from the construction plans and final platting requirements as the development is fronting Tucker Road and will not require construction of public rights of way or other infrastructure. Motion was made by Supervisor Banks, seconded by Supervisor Arnold, and carried unanimously to approve the request.

Irrevocable Letter of Credit  
Littlewood Development LLC

Mr. McKee stated that he has not received the final letter of credit for Littlewood Development, LLC, but has received a draft and the Board Attorney has reviewed it. The Letter of Credit will be filed for a two-year maintenance period, expiring November 2014 in the amount of \$142,000.00. Supervisor George made a motion to accept the Letter of Credit, contingent upon the Board President and Attorney's review. Motion was seconded by Supervisor Arnold, and carried to approve the Letter of Credit. Supervisors Lauderdale, Banks, Arnold and George voted "aye" and Supervisor Selmon voted "nay".

Approve Estimate No. 8  
Project No. NHS-7128-00(003)  
Industrial Drive

Mr. McKee asked for approval of Contractor Estimate No. 8, in the amount of \$169,793.64, on Project No. NHS-7128-00(003), Industrial Drive, contingent upon the approval from Warren County Port Commission and MDOT and authorize the President to sign. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously to approve payment of Estimate No. 8 in the amount of \$169,793.64.

Approval of Public Hearing  
For Subdivision Ordinance

Motion was made by Supervisor Selmon to authorize scheduling a public hearing to discuss the Subdivision Ordinance to be held on Tuesday, January 22, 2013 at 6:00 p.m. and publishing a notice in the newspaper of the date and time of public hearing and notifying interested parties of the public hearing. The motion was seconded by Supervisor Banks and carried unanimously.

Tonga Vinson, Purchasing Agent

Award of Contract for Rental Uniforms  
Bid File# 2012-1001

Ms. Vinson stated that at the meeting of November 19, 2012, two bids were received for the above noted project. Of those two, one was rejected during the meeting, and the other was taken under advisement. The bids have been reviewed and all requirements were met. After discussion with the Road Manager, Ms. Vinson recommended an award to Unifirst Corporation at the following bid price:

Labor Industrial Shirt	1.17 per week
Admin/Foreman Industrial Shirt	1.17 per week
Industrial Pants, Plain Front	1.98 per week
Industrial Pants, Pleated Front	2.34 per week
Industrial Pants, Western Jean	2.07 per week
Industrial Pants, Comfort Waist	1.89 per week
Jacket	0.50 each
Environmental Charge	2.00 per week
Customization	1.60 per garment
One-time garment prep charge	0.50 per garment

Utilizing the standard 36-month contract, the estimated cost of this project will be approximately \$15,278.00 per year, based upon the 67 current employees in the Road Department. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve award to Unifirst Corporation and authorize the Board President to sign the three (3) year contract, subject to review and approval by the Board Attorney. A copy of the bid sheets and contract are attached hereto as Exhibit 5 and incorporated herein by reference.

Award of Contract for Clay Gravel

Ms. Vinson stated that the bids received on November 19, 2012 for contracts for clay gravel have been reviewed and calculation made of costs on all bids, and recommended the following awards:

A. Clay Gravel, picked up at Vendor Yard

Primary award as Tie Bid to both Mike Brown and Hammett Gravel Company, Inc. at \$5.45 per yard. Both have indicated they will utilize the Henry Pit on Youngton Road, so award is contingent upon which vendor has possession of the location in 2013.

Alternate #1 award to Boot Heel Investments, LLC - Fonsylvania Road Pit at \$8.50-\$9.75 per yard.

Alternate #2 award to Krystal Gravel - Harmony Road, Crystal Springs Pit at \$3.00 per ton.

B. Clay Gravel, delivered to Road Department and/or Jobsite, minimum order applies:

Primary award to Krystal Gravel - Crystal Springs at \$11.80-\$12.80 per ton.

Alternate award to Miller Material - Vicksburg at \$13.50 - \$14.75 per ton.

All of these awards will be effective as of January 1, 2013. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve Ms. Vinson's recommendation. Copies of the bid sheets are attached hereto as Exhibit 6 and incorporated herein by reference.

Marcie Southerland, Board Attorney

Approval of Personnel Matter

Ms. Southerland presented a contract for services between Warren County Board of Supervisors and Scott Moran for pilot services for Kings Point Ferry. The contract will be for a rate of \$25.00 per hour for services rendered as a contract pilot with no benefits to be received. Mr. Moran will be solely responsible for all state and federal earnings obligations. This contract may be terminated at any time by either party upon two (2) weeks notice in writing to the other party. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously to authorize the President to sign the contract. A copy of the contract is attached hereto as Exhibit 7 and incorporated herein by reference.

John Smith, County Administrator

Approval to Pay Invoices

Mr. Smith presented invoices of John E. McKee, Jr., P.E. for approval: Invoice No. 1221-S139 in the amount of \$7,189.80 for Warren County State Aid & LSBP Projects; Invoice No. (82)639070 in the amount of \$23,828.90 for

miscellaneous engineering and surveying services. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve payment to John E. McKee, Jr., P.E. for the above mentioned invoices.

Mr. Smith presented the invoice of Marcie Southerland, Board Attorney, in the amount of \$5,512.50 for general legal services for November 2012. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously to approve payment of the invoice.

Approval for Reimbursement to Drug Court

Mr. Smith presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$4,504.92 for the Drug Court Coordinator's salary, matching benefits and insurance for the month of November 2012. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve reimbursement in the amount of \$4,504.92 for the Drug Court Coordinator's salary for November 2012.

Approval to Hire Jennifer Jackson  
Justice Court

Mr. Smith recommended that the Board hire Jennifer Jackson for the Receptionist/Deputy Clerk position at a salary of \$1,400.00 per month in the Warren County Justice Court. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously to hire Jennifer Jackson.

Approval for Administrator  
To Attend Central Mississippi  
Planning & Development District

Mr. Smith asked the Board for approval for the County Administrator to attend the Administrators Meeting at Central Mississippi Planning & Development District set for Friday, December 7, 2012. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously to approve the County Administrator to attend the meeting.

Approval for Administrator to  
Attend Local Public Agency (LPA)  
Division of MDOT Training

Mr. Smith asked the Board to authorize the County Administrator to attend the Local Public Agency (LPA) Division of the Mississippi Department of Transportation (MDOT) for training that will cover the LPA project process and the Project Development Manual (PDM). The training will allow the County Administrator to become certified and allow him to execute the necessary documentation as the LPA Official should the County be involved in future LPA projects. Motion was made by Supervisor Selmon, seconded by Supervisor George and carried unanimously to approve the request.

Approve Request from Hancock County  
For Warren County Data for Training

Mr. Smith asked the Board to authorize the Board President to sign a request from Hancock County for Warren County's data from Justice Court for the study of workings in the Hancock County Justice Court. The data will be given to the Stennis Institute of Government at Mississippi State University to assist them by undertaking this study. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously to authorize the President to sign.

Request from Vicksburg Tallulah  
Regional Airport Board to Accept  
Offer from Southern Heritage Air  
Foundation Hangar

Mr. Smith presented a request from the Vicksburg Tallulah Regional Airport Board to accept an offer from the Southern Heritage Air Foundation to donate their existing hangar, located at the Vicksburg Tallulah Regional Airport to the airport authority. In exchange, the foundation requests a leaseback agreement for the property, building and site for \$1.00 per year for 30 years contingent upon the foundation continuing its museum operations for the duration. This adjustment will allow the foundation to accelerate the pace of their planned growth and expansion which includes:

1. acquisition of a North American B-25 Mitchell Bomber which will require additional hangar space and increase annual fuel purchases
2. additional storage facilities to accommodate the museum growing artifact collection
3. air shows and fly-ins by visiting aircrafts which generates additional fuel purchases
4. incorporation of rides program which will allow the public to enjoy flight experience in historic aircraft

In accordance with Louisiana Revised Statutes; Title 2, the airport is required to charge a fair and reasonable price for airport property. Fair and reasonable prices are determined by appraisals and fair market value comparisons in accordance with Federal Aviation Administration guidelines. With the appraised value of the hangar at \$440,000, which equates to \$14,666.67 per year over 30 years, the proposed new lease can be issued at \$1.00 per year while considering the remaining \$14,665.67 as received value toward the appraisal value of the hangar each year.

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously to approve the recommendation of Vicksburg Tallulah Regional Airport.  
(Exhibit 9)

Approval to Pay E911 Dispatchers'  
Salaries, Matching Benefits and Insurance

Mr. Smith requested approval to pay E911 Invoice in the amount of \$18,858.75 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for

November 2012, pursuant to Interlocal Agreement. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve payment to E911 in the amount of \$18,858.75 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for November 2012.

Approval to Pay AT&T

Mr. Smith presented an invoice from AT&T, in the amount of \$4,175.59, for approval. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously to approve the payment to AT&T.

Accept Resignation of Waste Pro

Mr. Smith presented a request from Katie Strong, Environmental Officer, to accept the resignation of Waste Pro as a garbage hauler for Warren County, effective December 31, 2012. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously to accept the resignation of Waste Pro.

Donna F. Hardy, Chancery Clerk

Acceptance of Monthly County Reports

Ms. Hardy presented the Cash Receipts Journal and the General Ledger Cash Balances for November 2012 for information. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to accept the report for information.

Approval of November Docket of Claims

Ms. Hardy presented the Docket of Claims for claims paid from 11/01/2012 through 11/30/2012 and the Supplemental Claims Docket for 12/03/2012 for approval. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve the Docket of Claims as presented. A copy of the Summary of Funds is attached hereto as Exhibit 10 and incorporated herein by reference.

Approval of Justice Court Settlements

Ms. Hardy presented the Justice Court settlements for the Clearing Account Cash Journal, Civil Court Cash Journal and Criminal/Traffic Cash Journal for the period 10/21/2012 to 11/20/2012 for approval. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve the aforesaid reports.

Acceptance of Tax Collector's Report  
of Privilege Tax License Collections  
for 10/01/2012 to 10/31/2012

Ms. Hardy presented the Tax Collector's report of privilege tax license collections for the period 10/01/2012 to 10/31/2012 for information. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to accept the report for information.

Acceptance of Warren County Port  
Commission, Parks & Recreation And  
E911 Minutes

Ms. Hardy presented the minutes of the Warren County Port Commission for October 15, 2012, Parks & Recreation minutes for October 16, 2012 and E911 minutes for October 26, 2012 for information. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to accept these minutes for information.

Authorization to Advertise for  
RFP for Depositories

Ms. Hardy requested authorization to advertise for proposals from financial institutions in Warren County, Mississippi, whose accounts are insured by the FDIC or FSLIC, for the privilege of keeping the county funds. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to authorize publishing a notice in the *Vicksburg Post* on December 14 and December 21, 2012 for RFP for depositories.

Acceptance of the Certificate of the Department  
Of Revenue Approving the Real/Personal Rolls of  
Warren County for 2012

The Clerk of the Board of Supervisors of Warren County filed with the Department of Revenue copies of the Real/Personal Property Assessment Rolls of Warren County for 2012 and the Certificate of the Department of Revenue approving the rolls has been received. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to accept the Certificate of the Department of Revenue for information and entered it upon the minutes of the Board of Supervisors of Warren County. A copy of the Certificate is attached hereto as Exhibit 11 and incorporated herein by reference.

Recess

Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to recess until 9:00 a.m., Monday, December 17, 2012.

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Bill Lauderdale, President