

State of Mississippi  
County of Warren

At a regular meeting of the Board of Supervisors of said County, held according to law, at the Courthouse in the City of Vicksburg on Monday, November 4, 2013, being the time and place for the holding of the regular term of said Board, with notice having been posted (Ex. 1), and the agenda for the meeting being attached (Ex. 2). The following were present:

Honorable Bill Lauderdale, President (4<sup>th</sup> District)  
William Banks, Vice President (2<sup>nd</sup> District)  
John Arnold (1<sup>st</sup> District)  
Richard George (5<sup>th</sup> District)  
Donna F. Hardy, Chancery Clerk, and Deputy  
Marcie Southerland, Board Attorney

Absent: Charles Selmon (3<sup>rd</sup> District)

The President called the meeting to order at 9:00 a.m., and Supervisor George offered the invocation.

Approval of October Minutes

The October minutes were presented for approval. Supervisor Banks moved, seconded by Supervisor George and carried unanimously, to approve and authorize the President to sign the minutes.

Buddy Poole, Road Manager

Acceptance of October 2013  
Monthly Work Order Report

Mr. Poole presented the October 2013 Work Order Report for information. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to accept the report for information.

Approval of Temporary Easements

Mr. Poole presented six (6) temporary easements for approval. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to approve the temporary easements contained in Exhibit 3 attached hereto and incorporated herein by reference.

Approval of Driveway Permits

Mr. Poole presented one (1) driveway permit for approval to void. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve voiding the driveway permit contained in Exhibit 4 attached hereto and incorporated herein by reference.

Approval of Personnel Matters

Mr. Poole presented a request for the Warren County Road Department to hire Preston Smith as a laborer effective October 28, 2013 at \$8.00 per hour as he has completed the 90 day probation period. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the request.

John McKee, County Engineer

Board Order & Joint Letter of Acceptance  
SAP-75(20)M Culkin Road

Mr. McKee presented a Board Order and Joint Letter of Acceptance to Dickerson & Bowen, Inc., known as SAP-75(20)M, Culkin Road Project. Mr. McKee and the State Aid Engineer advised that they consider the construction portion of this contract to have been completed according to all its provisions and recommend that the Contractor be released from further maintenance responsibilities. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to authorize the President to sign the Order. A copy of the Order is attached hereto as Exhibit 5 and incorporated herein by reference.

China Grove Road Improvement Project  
Contractors Estimate No. 2  
Project No. 1129-12-075-PF-01

Mr. McKee presented Contractor's Estimate No. 2 due to Central Asphalt Co., Inc. in the amount of \$330,052.56 for work performed on the China Grove Road Improvement Project, No. 1129-12-075-PF-01, and asked that the President be authorized to sign the documents. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to approve and authorize the President to sign the documents.

Letter of Credit  
Camden Place Subdivision

Mr. McKee asked the Board to accept an extension letter of credit on Culkin Investment Corporation for \$52,000.00 for the Camden Place Subdivision Project. The extended letter of credit was filed with an expiration date of May 20, 2014. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to approve the letter of credit.

Request to Establish Private Family Cemetery

Mr. McKee presented a request for authorization to establish a private cemetery on the property of Clyde E. and Mary M. McCombs on a 27.5 acre tract located at 989 Henry Lake Road, Section 11, Township 16 North, Range 5 East. Following discussion, motion was made by Supervisor Arnold, seconded by Supervisor Banks and carried unanimously, to authorize the establishment of a private cemetery over a portion of the McCombs property. A copy of the request is attached hereto as Exhibit 6 and incorporated herein by reference.

Mr. McKee presented a request of James and Debra Hartley to establish a private family cemetery on a 13 acre tract located at 719 Glass Road, Section 10, Township 14, Range 03. Following discussion, motion was made by Supervisor Arnold, seconded by Supervisor Banks and carried unanimously, to approve the request, subject to the approval of the County Engineer. A copy of the request is attached hereto as Exhibit 7 and incorporated herein by reference.

Dexter Jones, Inventory Control

Approval of Monthly Fixed Asset  
Disposition Listing  
10/07/2013 - 11/04/2013

Mr. Jones presented the Monthly Fixed Asset Disposition Listing for 10/07/2013 through 11/04/2013 for approval. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the report.

1997 Freightliner/Gatco Fire Truck  
Declared Surplus

Mr. Jones presented a request from Jerry Briggs, Fire Coordinator, to declare a 1997 Freightliner/Gatco Fire Truck used at Fisher Ferry Volunteer Fire Department, WC #5862, Serial #1FV6HLCBSUH823842, as surplus. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to declare the fire truck as surplus.

Mr. Jones stated that the District has obtained bids on a newer apparatus through a competitive bid process and received an offer of \$60,000.00 value for the unit against the purchase of a 2011 Ferrara Custom Rescue Pumper. Mr. Jones requested that the Board authorize the trade in towards the purchase of a newer unit. Motion was made by Supervisor George, seconded by Supervisor Banks and carried unanimously, to authorize the President to sign the title on the 1997 fire truck to be traded in on the purchase of a 2011 Ferrara Custom Rescue Pumper.

Brenda Theriot, District Attorney's Office

Acceptance of District Attorney's Report  
Of Fines for September 2013

Ms. Theriot presented the District Attorney's Report of Fines for the month of September 2013 for information. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to accept the reports for information.

Angela Brown, Tax Assessor

Approval of Reduction of Assessment  
2013 Real Property Assessment Roll

Ms. Brown presented a petition for reduction of assessment on one parcel, PPIN 30219, on the Real Property Assessment Roll. The reduction is to only change the taxing district from 105 to 123 for TIF payments. Motion was made by Supervisor George, seconded by Supervisor Banks and carried unanimously, to adopt an Order approving the reduction of assessment on the 2013 Real Property Assessment Roll. A copy of the Order is attached hereto as Exhibit 8 and incorporated herein by reference.

Ms. Brown presented a petition for reduction of assessment on one parcel, PPIN 13055, on the Real Property Assessment Roll. The reduction is to only change the taxing district from 105 to 123 for TIF payments. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to adopt an Order approving the reduction of assessment on the 2013 Real Property Assessment Roll. A copy of the Order is attached hereto as Exhibit 9 and incorporated herein by reference.

Approval of Removing Property from  
2012 Personal Property Roll

Ms. Brown requested that PPIN 2526, Watkins Nursery, be removed from the 2012 Personal Property Assessment Roll due to the business closing in 2011 and asked that the Warren County Tax Collector be authorized to void the 2012 Personal Property Tax bill in the amount of \$549.60. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the request. A copy of the letter is attached hereto as Exhibit 10 and incorporated herein by reference.

Ms. Brown requested that PPIN 1471, City Discount Liquor Store, be removed from the 2012 Personal Property Assessment Roll due to the business closing in 2011 and asked that the Warren County Tax Collector be authorized to void the 2012 Personal Property Tax bill in the amount of \$674.04. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the request. A copy of the letter is attached hereto as Exhibit 11 and incorporated herein by reference.

Ms. Brown requested that PPIN 2966, Clark Machine Shop, be removed from the 2012 Personal Property Assessment Roll due to the business closing in 2011 and asked that the Warren County Tax Collector be authorized to void the 2012 Personal Property Tax bill in the amount of \$167.33. Motion was made by Supervisor Arnold, seconded by Supervisor Banks and carried unanimously, to approve the request. A copy of the letter is attached hereto as Exhibit 12 and incorporated herein by reference.

Ms. Brown requested that PPIN 4804, Advantage Bookkeeping, be removed from the 2012 Personal Property Assessment Roll due to the business closing in 2011 and asked that the Warren County Tax Collector be authorized to void the 2012 Personal Property Tax bill in the amount of \$10.69. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the request. A copy of the letter is attached hereto as Exhibit 13 and incorporated herein by reference.

Ms. Brown requested that PPIN 5330, Wendy's, be removed from the 2012 Personal Property Assessment Roll due to double assessing with PPIN 1801 and asked that the Warren County Tax Collector be authorized to void the 2012 Personal Property Tax bill in the amount of \$8,296.85. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the request. A copy of the letter is attached hereto as Exhibit 14 and incorporated herein by reference.

Renee Davis, Deputy Tax Assessor

Approval of Increase of Assessment  
2013 Personal Property Roll

Ms. Davis presented a petition for increase of assessment on PPIN 3875 for a total increase of \$634,537.00 on the 2013 Personal Property Public Utility Assessment Roll. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to adopt an Order approving the increase of assessment on the 2013 Personal Property Public Utility Assessment Roll. A copy of the Order is attached hereto as Exhibit 15 and incorporated herein by reference.

Ms. Davis presented a petition for increase of assessment on PPIN 3876 for a total increase of \$911,450.00 on the 2013 Personal Property Public Utility Assessment Roll. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to adopt an Order approving the increase of assessment on the 2013 Personal Property Public Utility Assessment Roll. A copy of the Order is attached hereto as Exhibit 16 and incorporated herein by reference.

Donna F. Hardy, Chancery Clerk

Approval to Pay Invoices

Ms. Hardy presented invoices of John E. McKee, Jr., P.E. for approval: Invoice No. (1221-S149)-733239 in the amount of \$19,211.86 for State Aid and LSBP Projects. Motion was made by Supervisor George, seconded by Supervisor Banks and carried unanimously to approve payment of the invoice. Invoice No. (94)732907 in the amount of \$21,282.50 for Miscellaneous Engineering & Surveying Services. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to approve payment to John E. McKee, Jr., P.E. for the above mentioned invoices.

Ms. Hardy presented an invoice of Marcie Southerland, Board Attorney, in the amount of \$3,132.00 for services rendered regarding Warren County vs. Shelly Palmertree for the month of October 2013. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve payment of the invoice.

Ms. Hardy presented the invoice of Marcie Southerland, Board Attorney, in the amount of \$5,144.50 for general legal services for October, 2013. Motion was made by Supervisor George, seconded by Supervisor Banks and carried unanimously to approve payment of the invoice.

Approval for Reimbursement to Drug Court

Ms. Hardy presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$4,623.99 for the Drug Court Coordinator's salary, matching benefits and insurance for the month of October 2013. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to approve reimbursement in the amount of \$4,623.99 for the Drug Court Coordinator's salary for October 2013.

Approval to Pay E911 Dispatchers' Salaries, Matching Benefits and Insurance

Ms. Hardy requested approval to pay E911 Invoice in the amount of \$19,928.27 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for October 2013, pursuant to Interlocal Agreement. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve payment to E911 in the amount of \$19,928.27 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for October 2013.

Approval for Reimbursement of Vehicle Expenses For Drug Court

Ms. Hardy presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$1,736.62 for Drug Court vehicles' expenses for the months of August and September 2013 that are not reimbursable by the Administrative Office of Courts, including vehicle fuel, repairs and maintenance. Motion was made by Supervisor Bank, seconded by Supervisor George and carried unanimously, to approve the reimbursement.

Approval of Request of Warren County Parks & Recreation Commission for First Quarter Allotment for 2013-2014

Ms. Hardy presented a request from the Warren County Parks and Recreation Commission for their first quarter allotment in the amount of \$86,000.00. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve payment to the Warren County Parks and Recreation Commission of their first quarter allotment in the amount of \$86,000.00.

Acceptance of Monthly County Reports

Ms. Hardy presented the General Ledger Cash Balances and the Cash Receipts Journal for October 2013 for information. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to accept the report for information.

Approval of October Docket of Claims

Ms. Hardy presented the Docket of Claims for claims paid from 10/01/2013 through 10/31/2013 and the Supplemental Claims Docket for 11/4/2013 for approval. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to approve the Docket of Claims and Supplemental Docket of Claims as presented. A copy of the Summary of Funds is attached hereto as Exhibit 17 and incorporated herein by reference.

Approval of Justice Court Settlements

Ms. Hardy presented the Justice Court settlements for the Clearing Account Cash Journal, Civil Court Cash Journal and Criminal/Traffic Cash Journal for the period 09/21/2013 to 10/20/2013 for approval. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve the aforesaid reports.

Acceptance of E911, Warren County Parks and Recreation Commission and Warren County Port Commission Minutes

Ms. Hardy presented the minutes of the E911 Commission for August 28, 2013, Parks and Recreation Commission for September 17, 2013, and Warren County Port Commission for September 16, 2013 for information. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to accept these minutes for information.

Approval of Holidays

Ms. Hardy said that a Proclamation by the Governor has been received relative to the Thanksgiving, Christmas and New Year's Day holidays designating Thursday, November 28, 2013 in observance of Thanksgiving Day, Wednesday, December 25, 2013 in observance of Christmas Day, and Wednesday, January 1, 2013 in observance of New Year's Day. In addition, agencies are authorized, in further observance of these holidays to close on Friday, November 29, 2013 in further observance of Thanksgiving and Tuesday, December 24, 2013 in further observance of Christmas. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the aforesaid holidays.

Excuse Supervisor Selmon

Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to excuse Supervisor Selmon because he was attending a Leadership Conference.

Recess

Motion was made by Supervisor George, seconded by Supervisor Banks and carried unanimously, to recess until 9:15 a.m., Wednesday, November 6, 2013.

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Bill Lauderdale, President