

State of Mississippi
County of Warren

At a regular meeting of the Board of Supervisors of said County, held according to law, at the Courthouse in the City of Vicksburg on Monday, October 7, 2013, being the time and place for the holding of the regular term of said Board, with notice having been posted (Exhibit 1), and the agenda for the meeting being attached (Exhibit 2). The following were present:

Honorable Bill Lauderdale, President (4th District)
William Banks, Vice President (2nd District)
John Arnold (1st District)
Charles Selmon (3rd District)
Richard George (5th District)
Donna F. Hardy, Chancery Clerk, and Deputy
Marcie Southerland, Board Attorney

The President called the meeting to order at 9:00 a.m., and offered the invocation.

Approval of September Minutes

The September minutes were presented for approval. Supervisor George moved, seconded by Supervisor Arnold and carried unanimously, to approve and authorize the President to sign the minutes.

Antonia Flaggs-Jones, Tax Collector

Approval of Destruction of Decals

Ms. Jones requested that the Board approve destruction of tag decals and disability parking placards per Department of Revenue guidelines. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to approve the destruction of decals per Department of Revenue guideline.

Approval for Cancellation of Warrants

Ms. Jones presented a list of checks which were issued by the Tax Collector's Office from October 21, 2011 through September 19, 2012. These checks have not been cashed as of September 30, 2013. Ms. Jones submitted payment to Warren County for these warrants in the amount of \$400.84. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve cancellation of the warrants and acceptance of the Tax Collector's check in the amount of \$400.84.

Approval of Insolvency NSF Check List

Ms. Jones presented a list of Insolvency NSF Checks through September 30, 2013. These checks have been turned over to the District Attorney's Office for collection. Motion was made by Supervisor Selmon, seconded by Supervisor George and carried unanimously, to approve the Insolvency NSF Check List.

Acceptance of Privilege Tax License Applications

Ms. Jones presented a list of Privilege Tax License Applications for information. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to accept the Report for information.

Approval of List of Delinquent Personal Property Taxes for 2012 and Delinquent Mobile Home Taxes for 2013

Ms. Jones presented a list of delinquent personal property taxes for tax year 2012 and delinquent mobile home taxes for tax year 2013 for approval. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to approve the list of delinquent personal property taxes for tax year 2012 and delinquent mobile home taxes for tax year 2013.

Marcie Southerland, Board Attorney

Order to Remove Property from the 2012 Personal Property Roll

Ms. Southerland presented an Order to Remove Personal Property from the 2012 Personal Property Roll. The Warren County Board of Supervisors find that sufficient evidence exists to order the Warren County Tax Collector to remove the following businesses from the 2012 Personal Property Roll:

<u>PPIN</u>	<u>Taxpayer</u>	<u>Amount</u>
5326	Peebles	\$7,319.25
3920	Richard Dean Attorney	\$60.13
4268	Aunt Bea's Daycare	\$104.53
4911	Antiques, Etc.	\$991.88
4629	Uptown Florists	\$704.86
1604	Gardner Vending	\$343.78
4761	Parker's Cellular	\$412.01
3376	William Funeral Home	\$521.03
4989	La Chi Quita Inc.	\$57.88

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to approve the Order. A copy of the Order is attached hereto as Exhibit 3 and incorporated herein by reference.

Order to Void 2013 Tax Sale and
Issue Refunds to Investors

Ms. Southerland presented an Order to void the 2013 Tax Sale and to Issue Refunds to Investors. The Warren County Board of Supervisors find that sufficient evidence exists to order the Warren County Tax Collector to void the tax sale on the following specific properties and refund the investors the stated amount, to-wit:

<u>PPIN</u>	<u>Taxpayer</u>	<u>Amount</u>
7601	Evelyn Moseley Estate	\$35.60
14953	John H. Ross Estate	\$12.94
10257	Signal Hill Realty	\$217.64
17227	Teller Landman & Biedenharn	\$821.81
2283	George Thomas	\$8.37
2249	Margrette Warnock & S Wright	\$8.37
27791	Irene Watts et al	\$31.31

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to approve the Order. A copy of the Order is attached hereto as Exhibit 4 and incorporated herein by reference.

John McKee, P.E., County Engineer

Variance Request
Camden Place Subdivision

Mr. McKee presented a request from Richard Cowart asking the Board for an extension of six months on the Letter of Credit for Camden Place Subdivision, which will expire on November 19, 2013. Motion was by Supervisor Arnold, seconded by Supervisor Selmon and carried unanimously, to grant the six month extension, subject to receiving a new Letter of Credit.

Contractors Estimate No. 1
China Grove Road Improvement Project
No. 1129-12-075PF-01

Mr. McKee presented and asked the Board to authorize the President to sign, Payment Estimate No. 1 in the amount of \$68,294.48. Payment is due Central Asphalt Co., Inc. for work performed on the above referenced project. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve payment to Central Asphalt Co., Inc. in the amount of \$68,294.48 for work performed on the China Grove Road Improvement Project.

Buddy Poole, Road Manager

Acceptance of September 2013
Monthly Work Order Report

Mr. Poole presented the September 2013 Work Order Report for information. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to accept the report for information.

Approval of Driveway Permit

Mr. Poole presented five (5) driveway permits for approval. Motion was made by Supervisor Selmon, seconded by Supervisor George and carried unanimously, to accept the recommendation of the Road Manager to approve the driveway permits contained in Exhibit 5 attached hereto and incorporated herein by reference.

Approval of Temporary Easements

Mr. Poole presented twelve (12) temporary easements for approval. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to approve the temporary easements contained in Exhibit 6 attached hereto and incorporated herein by reference.

Approval of Personnel Matters

Mr. Poole recommended that the Board approve placing Willie Young on the Road Department's payroll as a truck driver, at \$9.00 per hour, effective October 15, 2013. Mr. Young has completed his ninety-day probationary period. Motion was made by Supervisor Selmon, seconded by Supervisor George and carried unanimously, to accept Mr. Poole's recommendation.

Mr. Poole recommended that Ryan Bland be removed from the Road Department's payroll as he quit without notice, effective October 3, 2013. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to accept Mr. Poole's recommendation.

Angela Brown, Tax Assessor

Approve Mapping Contract with
Atlas Geographic Data, Inc.

Ms. Brown asked the Board to approve a contract with Atlas Geographic Data, Inc. for digital mapping maintenance for the 2014 Land Roll. The contract is for an amount not to exceed \$19,725.00 and will expire June 30, 2014. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the contract and authorize the President to sign. A copy of the contract is attached hereto as Exhibit 7 and incorporated herein by reference.

Approve Personal Property Appraisal
Contract with Statewide Appraisal Services, Inc.

Ms. Brown asked the Board to approve a contract with Statewide Appraisal Services, Inc. for personal property appraisal services. The contract is in the amount of \$50,000.00 and shall expire on June 15, 2015. Motion was made by Supervisor Selmon, seconded by Supervisor Banks and carried unanimously, to approve the contract and authorize the President to sign. A copy of the contract is attached hereto as Exhibit 8 and incorporated herein by reference.

Tonga Vinson, Purchasing Agent

Approval of Ad for Logic and Accuracy Testing of Election Machines

Ms. Vinson asked the Board's approval to advertise for the Logic and Accuracy Testing of Election Machines which will be used for the November 5, 2013 special election. Testing will begin on Monday, October 28, 2013 at 8:00 a.m. and continue each weekday until 5:00 p.m. until all machine testing is complete. Motion was made by Supervisor Selmon, seconded by Supervisor George and carried unanimously to approve advertising.

Approval of Ad for Wash Gravel

Ms. Vinson requested authorization to advertise for term contracts for wash gravel for the Warren County Road Department. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve advertising for term contracts for 2014 for wash gravel.

Approval of Ad for Mosquito Chemicals

Ms. Vinson requested authorization to advertise for term contracts for mosquito chemicals for the Warren County Road Department. Motion was made by Supervisor Selmon, seconded by Supervisor Banks and carried unanimously, to approve advertising for term contracts for 2014 for mosquito chemicals.

Approval of Term Contracts for Various Supplies and Services

Ms. Vinson stated that it is time to renew or advertise for term contracts for various supplies and services for 2014. All vendors have offered renewals for 2014 at the existing terms, conditions and prices as approved in the original awards. Ms Vinson stated that she has spoken to the affected department heads and they are in favor of extending the contract agreements and requested that the Board approve renewal of the following contracts for 2014:

<u>Vendor</u>	<u>Category</u>	<u>Original Contract</u>	<u>Award Status</u>	<u>Year</u>
R & J Handyman Services	Grounds Maint-Co. Bldgs	01/07/13	Primary	2
Turf Tiger Lawn Service	Grounds Maint-Eagle Lake	03/25/11	Primary	4
Turf Tiger Lawn Service	Grounds Maint-Letourneau	04/26/01	Primary	4
Dickerson & Bowen, Inc.	Asphalt Products	01/07/13	Primary	2
APAC - Mississippi Miller Materials, Inc.	Asphalt Products Clay Gravel-delivered	01/03/12 01/01/13	Primary Alternate	3 2
Krystal Gravel Bootheel Investments	Clay Gravel-delivered Clay Gravel-picked up	01/01/13 01/01/13	Primary Alternate	2 2
Krytal Gravel	Clay Gravel-picked up	01/01/13	Alternate	2

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Hammett Gravel Company	Clay Gravel-picked up	01/01/13	Primary	2
MMC Materials, Inc.	Concrete products	01/07/13	Primary	2
Maynord Landscaping	Grounds Maint-Co properties	12/05/11	Alternate**	3
Maynord Landscaping	Grounds Maint-Flood Lots	12/05/11	Primary	3
EDKO, Inc.	Herbicide Application Svc	12/05/11	Primary	3
Advanced Drainage Syst.	Poly Pipe and Supplies	02/01/10	Primary	5*
Custom Products	Road Signs & Posts	01/07/13	Alternate	2
Vulcan Signs	Road Signs & Posts	01/07/13	Primary	2
Lafarge	Stone #610	01/07/13	Alternate	2
Miller Materials, Inc.	Stone #610	01/07/13	Primary	2
Miller Materials, Inc.	Stone #8	01/07/13	Alternate	2
Lafarge	Stone #8	01/07/13	Primary	2
MMC Materials, Inc.	Stone, Gabian	01/07/13	Alternate 2	2
Miller Materials, Inc.	Stone, Gabian	01/07/13	Alternate	2
Lafarge	Stone, Gabian	01/07/13	Primary	2
Warren Paving	Stone, Rip Rap	01/07/13	Alternate	2
Lafarge	Stone, Rip Rap	01/07/13	Alternate	2
Miller Materials, Inc.	Stone, Rip Rap	01/07/13	Primary	2
Polyvulc Tire Recycling	Waste Tire Disposal Svcs	10/18/13	Primary	4

**Default by Primary in 2012 *5-Contracts will have to be rebid at end of 2014

If approved for renewal, any contracts going into the fifth year will have to be rebid at the end of 2014. Motion was made by Supervisor George, seconded by supervisor Banks and carried, to approve renewal of these contracts. Supervisors Lauderdale, Banks, Arnold and George voted "aye" and Supervisor Selmon voted "nay".

Dexter Jones, Inventory Control Clerk

Approval of Monthly Fixed Asset Disposition Listing For 09/16/2013 - 10/07/2013

Mr. Jones presented the monthly Fixed Asset Disposition Listing for the period of 09/16/2013 through 10/07/2013 for approval. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve the monthly Fixed Asset Disposition Report.

2007 Ford Crown Victoria Declared Surplus

Mr. Jones presented a request from Jeff Riggs, Undersheriff, to declare a 2007 Ford Crown Victoria, VIN 2FAHP71W77X154927, as surplus. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to declare the vehicle surplus.

2007 Ford Crown Victoria
Donated to Yalobusha County

Mr. Jones presented a request from Jeff Riggs, Undersheriff, to donate a 2007 Ford Crown Victoria, VIN 2FAHP71W77X154927, to Yalobusha County Sheriff's Office. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to donate the surplus vehicle to Yalobusha County Sheriff's Office.

Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to accept a letter for information from the Yalobusha County Sheriff's Department requesting the surplus vehicle.

Approval of End-of-Year Inventory Report

Mr. Jones presented the End-of-Year Inventory Report for approval. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve the report and authorize the President to sign the certification that the report contains a true and correct inventory of the properties to be inventoried in Warren County. A copy of the report is attached hereto as Exhibit 9 and incorporated herein by reference.

Brenda Theriot, District Attorney's Office

Acceptance of District Attorney's Report
Of Fines for August 2013

Ms. Theriot presented the District Attorney's Report of Fines for the month of August 2013 for information. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to accept the reports for information.

Election Systems & Software Contract

Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve a contract with Election Systems & Software for the 2013 GEMS database support in the amount of \$1,000.00. A copy of the contract is attached hereto as Exhibit 10 and incorporated herein by reference.

Geositus, LLC Contract

Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to approve a contract with Geositus, LLC for GIS and database consulting services and authorize the President to sign. The contract is for a period of one year at a rate of \$75.00 per hour. A copy of the contract is attached hereto as Exhibit 11 and incorporated herein by reference.

Donna F. Hardy, Chancery Clerk

Approval to Pay Invoices

Ms. Hardy presented the invoice of Marcie Southerland, Board Attorney, in the amount of \$10,291.20 for services rendered regarding Warren County vs. Shelly Palmertree for the month of September 2013. Motion was made by Supervisor George, seconded by Supervisor Banks and carried unanimously, to approve payment of the invoice.

Ms. Hardy presented the invoice of Marcie Southerland, Board Attorney, in the amount of \$7,376.47 for general legal services for the month of September 2013. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to approve payment of the invoice.

Approval for Reimbursement to Drug Court

Ms. Hardy presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$4,623.99 for the Drug Court Coordinator's salary, matching benefits and insurance for the month of October 2013. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve reimbursement in the amount of \$4,623.99 for the Drug Court Coordinator's salary for October 2013.

Approval to Pay E911 Dispatchers' Salaries, Matching Benefits and Insurance

Mr. Smith requested approval to pay E911 Invoice in the amount of \$19,347.64 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for September 2013, pursuant to Interlocal Agreement. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve payment to E911 in the amount of \$19,347.64 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for September 2013.

Approval to Pay Invoices

Ms. Hardy presented the following invoices of John E. McKee, Jr., P.E. for approval: Invoice No. (1221-S148)-726022 in the amount of \$14,692.64 for State Aid & LSBP projects. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to approve payment of aforesaid invoice. Invoice No. (93)723659 for miscellaneous engineering & surveying services in the amount of \$21,107.50. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve aforesaid invoice.

Acceptance of Monthly County Reports

Ms. Hardy presented the General Ledger Cash Balances and Cash Receipts Journal for September 2013 for information. Motion was made by Supervisor Selmon, seconded by Supervisor Arnold and carried unanimously, to accept the report for information.

Approval of September Docket of Claims

Ms. Hardy presented the Docket of Claims for claims paid from 09/01/2013 through 09/30/2013 and the Supplemental Claims Docket for October 7, 2013 for approval. Motion was made by Supervisor Arnold, seconded by Supervisor Selmon and carried unanimously, to approve the Docket of Claims as presented. A copy of the Summary of Funds is attached hereto as Exhibit 12 and incorporated herein by reference.

Approval of John E. McKee, Jr., P.E. Invoice

Ms. Hardy presented Invoice No. 728940 of John E. McKee, Jr., P.E. in the amount of \$23,299.50 for Port concrete rehabilitation (SA1) Haining Road Project. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to approve payment of the invoice, contingent upon Port Commission approval.

Approval of Justice Court Settlements

Ms. Hardy presented the Justice Court settlements for the Clearing Account Cash Journal, Civil Court Cash Journal and Criminal/Traffic Cash Journal for the period 08/21/2013 to 09/20/2013 for approval. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to approve the aforesaid reports.

Acceptance of Tax Collector's Report
Of Privilege Tax License Collections
For 08/01/2013 to 08/30/2013

Ms. Hardy presented the Tax Collector's report of privilege tax license collections for the period 08/01/2013 to 08/30/2013 for information. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to accept the report for information.

Acceptance of Warren County Port Commission and
Warren County Parks and Recreation
Commission

Ms. Hardy presented the minutes of the Warren County Port Commission for August 19, 2013 and Warren County Park and Recreation Commission for August 20, 2013 for information. Motion was made by Supervisor Arnold, seconded by Supervisor Selmon and carried unanimously, to accept these minutes for information.

Affidavit for Pauper's Burial Expenses

Ms. Hardy presented an Affidavit for Pauper's Burial Expenses for approval. Ms. Hardy stated that information on the deceased, Joseph D. Barnes, had been verified and that the deceased had no property or funds and no family members who have funds to pay burial expenses. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to declare Joseph D. Barnes, deceased, a pauper.

Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to pay Lakeview Funeral Home the sum of \$500.00 for burial expenses of Joseph D. Barnes, in accordance with Section 43-31-31, Mississippi Code of 1972, as amended.

Ms. Hardy presented an Affidavit for Pauper's Burial Expenses for approval. Ms. Hardy stated that information on the deceased, Barbara F. Hayes, had been verified and that the deceased had no property or funds and no family members who have funds to pay burial expenses. Motion was made by Supervisor Selmon, seconded by Supervisor George and carried unanimously, to declare Barbara F. Hayes, deceased, a pauper.

Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to pay Glenwood Funeral Home the sum of \$500.00 for burial expenses of Barbara F. Hayes, in accordance with Section 43-31-31, Mississippi Code of 1972, as amended.

Authorization for President to
Sign Active Inmate Reimbursement Voucher

Ms. Hardy requested that the Board authorize the President to sign the Active Inmate Reimbursement Voucher for the month of August 2013 in the amount of \$5,486.64. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to authorize the President to sign the voucher.

Accept Report of Properties Stricken to
The State of Mississippi

Ms. Hardy asked the Board to accept for information a report of seventy-seven (77) properties stricken to the State of Mississippi for unpaid 2010 taxes. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to accept the report for information. A copy of the report is attached hereto as Exhibit 12 and incorporated herein by reference.

Motion was made by Supervisor Selmon to advertise the properties sold to the State of Mississippi. Motion failed for lack of second.

Appointments

Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to reappoint Brenda Hawkins to the Board of Trustees, Warren County Vicksburg Library for a term of five (5) years, expiring September 30, 2018.

Motion was made by Supervisor Arnold to appoint Trey Smith to the Culkin Water District Board of Directors. Motion fails for lack of second.

Consider Executive Session

Motion was made by Supervisor Selmon to consider going into Executive Session to discuss litigation regarding the Circuit Clerk. Motion failed for lack of second.

Recess

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to recess until 9:00 a.m., October 21, 2013.

Bill Lauderdale, President