

State of Mississippi
County of Warren

At a regular meeting of the Board of Supervisors of said County, held according to law, at the Courthouse in the City of Vicksburg on Monday, December 2, 2013, being the time and place for the holding of the regular term of said Board, with notice having been posted (Ex. 1), and the agenda for the meeting being attached (Ex. 2). The following were present:

Honorable Bill Lauderdale, President (4th District)
William Banks, Vice President (2nd District)
John Arnold (1st District)
Charles Selmon (3rd District)
Richard George (5th District)
Donna F. Hardy, Chancery Clerk, and Deputy
John Smith, County Administrator

The President called the meeting to order at 9:00 a.m., and Supervisor Arnold offered the invocation.

Approval of November Minutes

The November minutes were presented for approval. Supervisor Banks moved, seconded by Supervisor George and carried unanimously, to approve and authorize the President to sign the minutes.

Buddy Poole, Road Manager

Acceptance of November 2013
Monthly Work Order Report

Mr. Poole presented the November 2013 Work Order Report for information. Motion was made by Supervisor Arnold, seconded by Supervisor Selmon and carried unanimously, to accept the report for information.

Approval of Temporary Easement

Mr. Poole presented one (1) temporary easement for approval. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve the temporary easement contained in Exhibit 3 attached hereto and incorporated herein by reference.

Approval of Driveway Permits

Mr. Poole presented two (2) driveway permits for approval. Motion was made by Supervisor Selmon, seconded by Supervisor George and carried unanimously, to approve the driveway permits contained in Exhibit 4 attached hereto and incorporated herein by reference.

Approval of Personnel Matter

Mr. Poole recommended that a third contractor pilot be hired as for the Kings Point Ferry and authorize the Board Attorney to prepare a contract and authorize the President to sign. Motion was made by Supervisor Banks, seconded by

Supervisor George and carried unanimously, to accept the Road Manager's recommendation and authorize the President to sign the contract upon completion.

Tonga Vinson, Purchasing Agent

Clay Gravel Contract Renewal

Ms. Vinson recommended that the current contract for clay gravel with James Marble, Bootheel Investments, LLC, be renewed for one additional year, with an expiration date of December 31, 2014. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to extend the contract for an additional year.

John McKee, County Engineer

Order Accepting Eagle Lake Shore Road
Overlay & Maintenance Release
SAP-75(19)M

Mr. McKee asked the Board to authorize the President to sign an Order advising that they consider the construction portion of the contract with APAC-MS, Inc., SAP-75(19)M, to have been completed according to all its provisions and recommend that the contractor be released from further maintenance responsibilities. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously to approve the Order and authorize the President to sign. A copy of the Order is attached hereto as Exhibit 5 and incorporated herein by reference.

Approve Contract Amendment No. 1
China Grove Road Improvements
Project No. 1129-12-075-PF-01

Mr. McKee presented Contract Amendment No. 1 and final for China Grove Road Improvements, Project No. 1129-12-075-PF-01, for approval and asked that the President be authorized to sign. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously to approve contract amendment No. 1 and authorize the President to sign. A copy of the Contract Amendment is attached hereto as Exhibit 6 and incorporated herein by reference.

Approve Contractor Estimate No. 3 & Final
Central Asphalt for China Grove Road Improvements
Project No. 1129-12-075-PF-01

Mr. McKee asked the Board to approve Contractor Estimate No. 3 and Final to Central Asphalt Co., Inc. in the amount of \$38,773.27 for Project No. 1129-12-075-PF-01. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to approve the payment and authorize the President to sign.

Eminent Domain Proceedings
Bayou Project Phase 4

Motion was made by Supervisor Selmon, seconded by Supervisor Banks and carried unanimously to authorize Mr. McKee to proceed with eminent domain proceedings regarding the Bayou Project Phase 4.

Brenda Theriot, District Attorney's Office

Acceptance of District Attorney's Report
Of Fines for October 2013

Ms. Theriot presented the District Attorney's Report of Fines for the month of October 2013 for information. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to accept the report for information.

Dexter Jones, Inventory Control Clerk

2005 & 2006 Crown Victoria
Declared Surplus and Donated

Mr. Jones presented a request from Undersheriff, Jeff Riggs, asking that two Ford Crown Victorias be declared surplus, being as follows:

WC8521-2005 Ford Crown Victoria-VIN#2FAFP71W55X104662
WC9090-2006 Ford Crown Victoria-VIN#2FAFP71WX6X117828

Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to declare the aforesaid vehicles as surplus.

Mr. Jones asked the Board to donate the vehicles declared surplus to Mississippi Delta Community College Training Academy for training purposes. The Mississippi Delta Community College Training Academy will continue to train Warren County Sheriff Department officers. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to donate the surplus vehicles to the Mississippi Delta Community College Training Academy.

Declare Refrigerator Surplus
Warren County DHS

Mr. Jones presented a request from Andrea Shelton, Warren County DHS, to declare a Frigidaire refrigerator, Serial #BA91521600, Model #FRI18DRHWO, as surplus and allow Cowboy Maloney to dispose of the refrigerator. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to declare the refrigerator surplus and allow Cowboy Maloney to dispose of it.

John Smith, County Administrator

Approval to Pay Invoices

Mr. Smith presented invoices of John E. McKee, Jr., P.E. for approval: Invoice No. 1221-C124-743717 in the amount of \$13,164.80 for County funded projects; Invoice No. (1221-S150-743780 in the amount of \$9,830.26 for State

Aid & LSBP Projects and Invoice No. (95)738832 in the amount of \$16,304.00 for miscellaneous engineering & surveying services. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to approve payment to John E. McKee, Jr., P.E. for the above mentioned invoices.

Mr. Smith presented the invoice of Marcie Southerland, Board Attorney, in the amount of \$6,520.25 for general legal services and \$6,831.00 for services rendered regarding Warren County vs. Shelly Palmertree for November 2013. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously to approve payment of the invoice.

Approval for Reimbursement to Drug Court

Mr. Smith presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$4,623.99 for the Drug Court Coordinator's salary, matching benefits and insurance for the month of November 2013. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve reimbursement in the amount of \$4,623.99 for the Drug Court Coordinator's salary for November 2013.

Approval for Reimbursement of Vehicle Expenses
For Drug Court

Mr. Smith presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$1,073.79 for Drug Court vehicles' expenses for the month of October 2013 that are not reimbursable by the Administrative Office of Courts, including vehicle fuel, repairs and maintenance. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to approve the reimbursement.

Approval to Pay E911 Dispatchers'
Salaries, Matching Benefits and Insurance

Mr. Smith requested approval to pay E911 Invoice in the amount of \$21,760.85 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for November 2013, pursuant to Interlocal Agreement. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve payment to E911 in the amount of \$21,760.85 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for November 2013.

Approval of General Journal Entry

Mr. Smith presented a request from the Accounting Department asking for authorization to make a correcting general ledger account entry. On the November 4, 2013 docket, \$1,000.00 was credited to the Drug Court Fund and should have been credited to the General Fund. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to approve the general journal entry.

Approval of Advertising for CDBG Grant
Program Public Meeting
China Grove Street Improvements

Mr. Smith asked the Board to approve advertising for CDBG Grant Program Public Meeting to be held on December 16, 2013 at 10:00 a.m. at the Warren County Courthouse for street improvements for China Grove Road. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to approve the ad.

Accept Workers' Compensation Estimated Billing

Mr. Smith presented the estimated billing for workers' compensation for Warren County in the amount of \$180,581.00 for the policy period January 1, 2014 through January 1, 2015, for information. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously to accept the report for information.

Accept Supreme Court Ruling
Circuit Clerk

Mr. Smith asked the Board to accept the Supreme Court ruling regarding Warren County Board of Supervisor's Petition for Extraordinary Relief. The Supreme Court found that the petition should be granted. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to accept the ruling of the Supreme Court. A copy of the Order is attached hereto as Exhibit 7 and incorporated herein by reference.

Donna F. Hardy, Chancery Clerk

Acceptance of Monthly County Reports

Ms. Hardy presented the Cash Receipts Journal and the General Ledger Cash Balances for November 2013 for information. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to accept the report for information.

Approval of November Docket of Claims

Ms. Hardy presented the Docket of Claims for claims paid from 11/01/2013 through 11/30/2013 and the Supplemental Claims Docket for 12/02/2013 for approval. Motion was made by Supervisor Selmon, seconded by Supervisor George and carried unanimously, to approve the Docket of Claims as presented. A copy of the Summary of Funds is attached hereto as Exhibit 8 and incorporated herein by reference.

Approval of Justice Court Settlements

Ms. Hardy presented the Justice Court settlements for the Clearing Account Cash Journal, Civil Court Cash Journal and Criminal/Traffic Cash Journal for the period 10/21/2013 to 11/20/2013 for approval. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to approve the aforesaid reports.

Acceptance of Tax Collector's Report
of Privilege Tax License Collections
for 10/01/2013 to 10/31/2013

Ms. Hardy presented the Tax Collector's report of privilege tax license collections for the period 10/01/2013 to 10/31/2013 for information. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to accept the report for information.

Acceptance of Warren County Port
Commission, Parks & Recreation And
E911 Minutes

Ms. Hardy presented the minutes of the Warren County Port Commission for October 21, 2013, Parks & Recreation minutes for October 15, 2013 and E911 minutes for October 30, 2013 for information. Motion was made by Supervisor George, seconded by Supervisor Banks and carried unanimously, to accept these minutes for information.

Authorization to Advertise for
RFP for Depositories

Ms. Hardy requested authorization to advertise for proposals from financial institutions in Warren County, Mississippi, whose accounts are insured by the FDIC or FSLIC, for the privilege of keeping the county funds. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to authorize publishing a notice in the *Vicksburg Post* on December 13 and December 20, 2013 for RFP for depositories.

Recess

Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to recess until 10:00 a.m. for bid opening.

Bid Opening for Fisher Ferry Road Paving
Project SAP-75(21)M

The President stated that the hour of 10:00 a.m. had arrived and the Warren County Board of Supervisors would accept sealed bids for the Fisher Ferry Road Paving Project SAP-75(21)M. Proof of publication of notice attached hereto as Exhibit 9 and incorporated herein by reference. Three (3) bids were received:

Central Asphalt	\$433,062.03
APAC - MS	Proposal not signed
Dickerson & Bowen, Inc.	\$355,924.35

Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to take the bids under advisement. Copies of the bid sheets are attached hereto as Exhibit 10 and incorporated herein by reference.

Bid Opening for Term Contracts
Assorted Materials and Supplies

The President stated that the hour of 10:00 a.m. had arrived and the Warren County Board of Supervisors would accept sealed bids for term contracts for assorted materials and supplies. Proof of publication is attached hereto as Exhibit 11 and incorporated herein by reference. Bids were received as follows:

Asphalt Products

	<u>Location</u>	Hot Mix	Hot Mix	Cold Mix
		Asphalt	MDOT Superpave	Asphalt Contractor's
		<u>SC-1</u>	<u>Mix</u>	<u>Mix</u>
Dickerson & Bowen	Jackson, MS	60.00	65.60	95.00
APAC-MS, Inc.	Yazoo City, MS	66.00	71.00	0.00
APAC-MS, Inc.	Jackson, MS	62.00	71.00	155.00
APAC-MS, Inc.	Vicksburg, MS	69.00	76.00	0.00

Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to take the bids for asphalt products under advisement. A copy of the bid sheets are attached hereto as Exhibit 12 and incorporated herein by reference.

Concrete Products

No bids were received for term contracts for concrete products. Ms. Vinson asked the Board for authorization to re-advertise for bids. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to authorize advertising for concrete products.

Wash Gravel

Trinity Enterprise of MS LLC	18.67	per ton	delivered
Amy Sojourner, Inc.	18.30	per ton	delivered
Hammettard Green	12.50	per ton	picked up

Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to take the wash gravel bids under advisement. A copy of the bid sheets is attached as Exhibit 13 and incorporated herein by reference.

Polyethylene Pipe

	<u>12"</u>	<u>to</u>	<u>60"</u>
Consolidated Pipe	5.27	-	94.37
ADS	5.27	-	94.37

Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to take the polyethylene pipe bids under advisement. A copy of the bid sheets is attached hereto as Exhibit 14 and incorporated herein by reference.

John McKee, County Engineer

Award Bid for Fisher Ferry Road Paving
Project SAP-75(21)M

Mr. McKee recommended the Board accept the low bid of Dickerson & Bowen, Inc. of Brookhaven, Mississippi in the amount of \$355,924.35 for the Fisher Ferry Road Paving Project, SAP-75(21)M. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to award the bid to Dickerson & Bowen, Inc. and authorize the President to sign. A copy of the award contract is attached hereto as Exhibit 15 and incorporated herein by reference.

Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to reject the bids of APAC-MS and Central Asphalt.

Recess

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to recess until 9:00 a.m., Friday, December 6, 2013.

Bill Lauderdale, President