

State of Mississippi
County of Warren

At a regular meeting of the Board of Supervisors of said County, held according to law, at the Courthouse in the City of Vicksburg on Monday, January 6, 2014, being the time and place for the holding of the regular term of said Board, with proper Notice having been posted (Ex. 1), and the Agenda for the meeting being attached (Ex. 2), the following were present:

Honorable Bill Lauderdale, President (4th District)
William Banks, Vice President (2nd District)
John Arnold (1st District)
Charles Selmon (3rd District)
Richard George (5th District)
Donna F. Hardy, Chancery Clerk, and Deputy
John Smith, County Administrator
Marcie Southerland, Board Attorney

The President called the meeting to order at 9:00 a.m., and Supervisor Arnold offered the invocation.

Approval of December Minutes

The December minutes were presented for approval. Supervisor Banks moved, seconded by Supervisor Arnold and carried unanimously, to approve and authorize the President to sign the minutes.

Election of Officers

The President, Bill Lauderdale, opened the floor for nominations for Board President for 2014. Supervisor Selmon made a motion for Bill Lauderdale to remain President, seconded by Supervisor George. Nominations were closed. Bill Lauderdale was unanimously elected to the office of President.

The floor was opened for nominations for Vice President of the Board for 2014. Supervisor George nominated William Banks, seconded by Supervisor Arnold. Nominations were closed and William Banks was unanimously elected to the office of Vice President.

County Administrator

Motion was made by Supervisor Arnold, seconded by Supervisor Selmon and carried unanimously, to appoint John Smith as County Administrator for 2014.

Appointments for 2014

Road Manager

Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to appoint Buddy Poole as Road Manager for 2014.

Board Attorney

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to retain Marcie Southerland as Board Attorney for 2014.

Appointment of John McKee as County, State Aid and LSBP Engineer and Appointment of Stantec to Provide Engineering Services for 2014

Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to appoint John E. McKee, Jr. as County Engineer, State Aid and LSBP Engineer and to appoint Stantec to provide engineering services for Warren County for 2014.

Central District Constable

Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to appoint Troy Kimble as Central District Constable until a special election is held.

Buddy Poole, Road Manager

Acceptance of December 2013
Monthly Work Order Report

Mr. Poole presented the December 2013 Work Order Report for information. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to accept the report for information.

Approval to Advertise for Equipment

Mr. Poole asked the Board to approve advertising for the purchase of two (2) new tandem trucks and a medium sized excavator. Motion was made by Supervisor Arnold, seconded by Supervisor Selmon and carried unanimously, to authorize advertising for new equipment for the Road Department.

John McKee, County Engineer

Award Haining Road Project
Pavement Rehabilitation

Mr. McKee recommended that the Board accept the bid of Dirtworks, Inc. of Vicksburg, MS in the amount of \$1,155,917.40 for the Port of Vicksburg Haining Road Project, subject to MDA and Port Commission approval and authorize the President to sign. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to accept the bid of Dirtworks, Inc. of Vicksburg, MS subject to MDA and Port Commission approval and to authorize the President to sign.

Megan Humes, Deputy Tax Assessor

Approval to Adjust Exemption on
2013 Homestead Exemption Supplemental Roll

Ms. Humes presented ten (10) adjustments to the homestead exemptions previously granted to taxpayers on the 2013 Homestead Exemption Supplemental Roll for approval. Motion was made by

Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve the adjustments.

Angela Brown, Tax Assessor

Approval of Increase of Assessment
2013 Real Property Assessment Roll

Ms. Brown presented a petition for increase of assessment on PPIN 3159 for an increase of \$825.00 on the assessment of the 2013 Real Property Assessment Roll. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the increase of assessment on the 2013 Real Property Assessment Roll. A copy of the Order is attached hereto as Exhibit 3 and incorporated herein by reference.

Approval of Reduction of Assessment
2013 Real Property Assessment Roll

Ms. Brown presented thirteen (13) petitions for reduction of assessments on the following properties for a total reduction of \$38,763.00.

<u>PPIN</u>	<u>Amount</u>
18884	1,311.00
29788	8,690.00
25607	1,685.00
12919	7,599.00
12777	6,512.00
31739	83.00
31877	59.00
9535	2,076.00
28144	6,638.00
24330	263.00
28117	225.00
31860	2,933.00
31874	689.00
	<u>38,763.00</u>

Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve the reduction of assessment of the 2013 Real Property Assessment Roll. A copy of the Orders is attached hereto as Exhibit 4 and incorporated herein by reference.

Ms. Brown presented a petition for reduction of assessment on PPIN 13466 in the amount of \$76,088.00 on the 2013 Real Property Assessment Roll. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to take the reduction of assessment under advisement.

Renee Davis, Deputy Tax Assessor

Approval of Reduction of Assessment
2013 Personal Property Assessment Roll

Ms. Davis presented petitions for reduction of assessments on six (6) parcels for a total reduction of \$43,881.00 as follows:

<u>PPIN</u>	<u>Amount</u>
4979	3,796.00
2962	575.00
4435	1,871.00
4536	1,003.00
1758	11,520.00
3939	25,116.00
	<u>43,881.00</u>

Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the reduction of assessment on the 2013 Personal Property Assessment Roll. A copy of the Orders is attached hereto as Exhibit 5 and incorporated herein by reference.

Ms. Davis presented a petition for reduction of assessment on PPIN 2400 in the amount of \$695,809.00 on the 2013 Personal Property Assessment Roll. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to take the reduction of assessment under advisement.

John Smith, County Administrator

Approval to Pay Invoices

Mr. Smith presented the following invoices of John E. McKee, Jr., P.E. for approval: Invoice No. (1221-S151)749271 in the amount of \$8,586.64 for State Aid & LSBP Projects and Invoice No. (96)749106 in the amount of \$11,528.75 for miscellaneous engineering and surveying services. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve payment of the aforesaid invoices.

Mr. Smith presented the invoices of Marcie Southerland, Board Attorney, in the amount of \$6,360.11 for general legal services and \$15,099.65 for legal services regarding Warren County vs. Shelly Palmertree for the month of December 2013. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously to approve payment of the invoice.

Approval for Reimbursement to Drug Court

Mr. Smith presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$4,623.99 for the Drug Court Coordinator's salary, matching benefits and insurance for the month of December 2013. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve reimbursement in the amount of \$4,623.99 for the Drug Court Coordinator's salary for December 2013.

Approval for Reimbursement of Vehicle Expenses
For Drug Court

Mr. Smith presented a request from Maryam Husband, Drug Court Coordinator, for reimbursement in the amount of \$797.53 for Drug Court vehicles' expenses for the month of December 2013 that are not reimbursable by the Administrative Office of Courts, including vehicle fuel, repairs and maintenance. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the reimbursement.

Approval to Pay E911 Dispatchers'
Salaries, Matching Benefits and Insurance

Mr. Smith requested approval to pay E911 Invoice in the amount of \$20,215.91 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for December 2013, pursuant to Interlocal Agreement. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve payment to E911 in the amount of \$20,215.91 for Warren County's share of E911 dispatchers' salaries, matching benefits and insurance for December 2013.

Haining Road Project Cash Request
Project #R-103-075-01-KED

Mr. Smith asked the Board to authorize the President to sign cash request #44, in the amount of \$25,999.50 for the CDBG Project #R-103-075-01-KED, Haining Road Project, for Invoice #749216 and authorize the issuance of a check upon the receipt of funds from the MS Development Authority to pay Stantec Engineering for the same amount. Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to authorize the President to sign and to issue the check upon the receipt of funds from MDA.

Mississippi Development Authority's
Modification Signature Sheet

Mr. Smith asked the Board to approve the Modification Signature Sheet for the Mississippi Development Authority naming the Board President as signature authority for Warren County regarding Contract No. R-110-075-01-GZ, ending October 20, 2014. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to approve the Modification Signature Sheet and authorize the Board President to sign. A copy of the Modification Signature Sheet is attached hereto as Exhibit 6 and incorporated herein by reference.

Approval of Request for the
Quarterly Allotment - Warren County
Parks and Recreation Commission

Mr. Smith presented a request from the Warren County Parks and Recreation Commission for the quarterly allotment in the amount of \$100,000.00. Motion was made by Supervisor Banks, seconded by Supervisor Selmon and carried unanimously, to authorize payment to the Warren County Parks and Recreation Commission in the amount of \$100,000.00 for the 2nd quarter allotment.

Repay Cash Bid Bond to Good Hope, Inc.

Mr. Smith asked the Board to authorize the issuance of a check to repay a cash bid bond to Good Hope, Inc. in the amount of \$6,599.80. This firm performed cutting timber services for the Port Commission in September, 2012. This request is contingent upon the Port Commission approving this transaction. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously to authorize issuance of the check upon Port Commission approval.

Approve Hiring Ashley Thurman
Justice Court

Mr. Smith presented a request from Carla Fields, Justice Court Clerk, asking to hire Ashley Thurman as Receptionist/Deputy Clerk at a salary of \$1,400.00 per month, as she has completed her 90 days probation with Staffing Solutions. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously to add Ashley Thurman to the Justice Court payroll.

Approve Transferring Victoria Bell
To the IT Department

Mr. Smith asked the Board to approve transferring Victoria Bell from the Accounting Department to the IT Department. She will retain her present salary of \$28,840.08, effective January 16, 2014. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously to transfer Victoria Bell to the IT Department, effective January 16, 2014.

Authorize Advertising In-House for
Open Accounting Position

Mr. Smith asked the Board to authorize the advertising of an open position in the accounting department to other county employees. Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to authorize in-house advertising for the open position in the accounting department.

Vicksburg Warren School District
Approve Request for Road Repairs

Mr. Smith presented a request from the Vicksburg Warren School District for repairs to 83 Breland Road. Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to approve the repairs pending review from the Road Manager.

Letter of Support
Mississippi Delta National Heritage Area

Mr. Smith asked the Board to authorize the President to sign a letter to offer its assistance to the Mississippi Delta National Heritage Area to insure its success. Warren County can partner with the MDNHA in historic preservation, helping to publicize events and issues that are important to the region, and insure that the visitor experience is both pleasurable and profitable. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to authorize the President to sign the letter of support.

Brenda Theriot, District Attorney's Office

Acceptance of District Attorney's Report
Of Fines for November 2013

Ms. Theriot presented the District Attorney's Report of Fines for the month of November 2013 for information. Motion was made by Supervisor Selmon, seconded by Supervisor George and carried unanimously, to accept the report for information.

Angela Brown, Tax Assessor

Approval of Reduction of Assessment
2013 Real Property Assessment Roll

Ms. Brown presented a petition for reduction of assessment on one (1) parcel, PPIN 13466, on the Real Property Assessment Roll in the amount of \$76,088.00. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to adopt an Order approving the reduction of assessment on the 2013 Real Property Assessment Roll. A copy of the Order is attached hereto as Exhibit 7 and incorporated herein by reference.

Approval of Reduction of Assessment
2013 Personal Property Assessment Roll

Ms. Brown presented a petition for reduction of assessment on one (1) parcel, PPIN 2400, on the Personal Property Assessment Roll in the amount of \$695,809.00. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to adopt an Order approving the reduction of assessment on the 2013 Personal Property Assessment Roll. A copy of the Order is attached hereto as Exhibit 8 and incorporated herein by reference.

Donna F. Hardy, Chancery Clerk

Acceptance of Monthly County Reports

Ms. Hardy presented the General Ledger Cash Balances and Cash Receipts Journal for December 2013 for information. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to accept the reports for information.

Approval of December Docket of Claims

Ms. Hardy presented the Docket of Claims for claims paid from 12/01/2013 through 12/31/2013 and the Supplemental Claims Docket for 01/06/14 for approval. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to approve the Docket of Claims as presented. A copy of the Summary of Funds is attached hereto as Exhibit 9 and incorporated herein by reference.

Approval of Justice Court Settlements

Ms. Hardy presented the Justice Court settlements for the Clearing Account Cash Journal, Civil Court Cash Journal and Criminal/Traffic Cash Journal for the period 11/21/2013 to 12/20/2013 for approval. Motion was made by Supervisor George, seconded by Supervisor Banks and carried unanimously, to approve the aforesaid reports.

Acceptance of Tax Collector's Report
of Privilege Tax License Collections
for 11/01/2013 to 11/27/2013

Ms. Hardy presented the Tax Collector's report of privilege tax license collections for the period of 11/01/2013 to 11/27/2013 for information. Motion was made by Supervisor Arnold, seconded by Supervisor Selmon and carried unanimously, to accept the report for information.

Acceptance of Warren County Port Commission
And E-911 Commission Minutes

Ms. Hardy presented the minutes of the Warren County Port Commission of November 18, 2013 and the E-911 Commission for November 20, 2013 for information. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to accept these minutes for information.

Acknowledgement of Martin Luther King's
Birthday/Robert E. Lee's Birthday

Ms. Hardy presented for information the notice from the Secretary of State's Office that Monday, January 20, 2014 has been designated as the day for the observance of Martin Luther King's birthday and Robert E. Lee's birthday. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to accept the notice for information.

Approval of Proposals for County Depositories

Ms. Hardy requested that the Board approve proposals for county depositories for 2014. Request for Proposals was published two times in the *Vicksburg Post*, a newspaper published in and having a general circulation in Warren County, Mississippi, on December 14, 2013 and December 21, 2013. A copy of the Proof of Publication is attached hereto as Exhibit 10 and incorporated herein by reference. Proposals were received from Trustmark National Bank and BancorpSouth Bank. Motion was made by Supervisor Banks, seconded by Supervisor George and carried unanimously, to approve Trustmark Bank and BancorpSouth as County Depositories. Copies of the proposals are attached hereto as Exhibit 11 and incorporated herein by reference.

Resignation of Elijah Johnson, Jr.
Warren County Parks & Recreation Commission

Motion was made by Supervisor Selmon, seconded by Supervisor Banks and carried unanimously, to accept the resignation of Elijah Johnson, Jr. from the Warren County Parks and Recreation Commission.

Appoint Ivan Taylor to the
Warren County Parks & Recreation Commission

Motion was made by Supervisor Selmon, seconded by Supervisor Banks and carried unanimously, to appoint Alvin Taylor to the Warren County Parks and Recreation Commission, to fill the unexpired term of Elijah Johnson, Jr.

Bid Opening for Concrete Products

The President stated that the hour of 10:00 a.m. has arrived and that the Warren County Board of Supervisors would receive sealed bids for concrete products. Proof of publication of request for sealed bids advertised in the *Vicksburg Post* is attached hereto as Exhibit 12 and incorporated herein by reference. Two bids were received, being from Vicksburg Ready Mix and MMC Materials.

Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to reject the bid of MMC Materials because there was no bid form attached.

Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to accept the bid of Vicksburg Ready Mix as follows:

2500 psi	97.00
3000 psi	99.50
3500 psi	102.00
4000 psi	104.50
Flowable Fill	83.00
#8 Grout	107.00

A copy of the bid sheets are attached hereto as Exhibit 13 and incorporated herein by reference.

Executive Session

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to consider going into Executive Session to discuss a potential litigation matter regarding Anderson Tully.

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to go into Executive Session to discuss a potential litigation matter regarding Anderson Tully. Those who may remain being the Chancery Clerk, Deputy Chancery Clerk, County Administrator, Board Attorney, Tax Assessor and John Lewis, Contracted Assessor.

Motion was made by Supervisor George, seconded by Supervisor Selmon and carried unanimously, to exit Executive Session.

No action taken.

Executive Session

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to consider going into Executive Session to discuss a litigation matter regarding the Circuit Clerk.

Motion was made by Supervisor Arnold, seconded by Supervisor George and carried unanimously, to enter Executive Session to discuss a litigation matter regarding the Circuit Clerk. Those who may remain are the Chancery Clerk, Deputy Chancery Clerk, County Administrator and the Board Attorney.

Motion was made by Supervisor George, seconded by Supervisor Arnold and carried unanimously, to exit Executive Session.

No action taken.

Marcie Southerland, Board Attorney

Ms. Southerland asked the Board to authorize the Road Department to replace a fence on the property of Leonard and Beverly Johnson with the existing materials that are not damaged when repairs are made to the bridge on Cairo Drive. Motion was made by Supervisor Banks, seconded by Supervisor Arnold and carried unanimously, to authorize the Road Department to make necessary repairs to the fence on the property of Leonard and Beverly Johnson. A copy of the map showing the portion of fence to be repaired is attached hereto as Exhibit 14 and incorporated herein by reference.

Recess

Motion was made by Supervisor Selmon, seconded by Supervisor Arnold and carried unanimously, to recess until 9:00 a.m., Tuesday, January 21, 2014.

Bill Lauderdale, President