



Vicksburg – Warren 911 Emergency Communications Center

1401 Clay Street
P.O. Box 351
Vicksburg, MS 39181
Phone: 601-631-8808
Fax: 601-631-8817

Vicksburg.warren911@co.warren.ms.us

Dear Business Owner/Resident:

We are updating our list of key holder information for the 9-1-1 Center. This information is necessary to provide emergency contact information to our local law enforcement and fire department in case of an event involving your business/residence. It is important to keep this information updated to ensure that we contact the appropriate emergency contact responsible for your business/residence security.

Below is an emergency contact form. Please fill it out in its entirety and return it by fax, e-mail, or in person as soon as possible. This information will remain private and will only be used for this intended purpose. Phone contact can be made for verification. Please include extra sheet for special instructions.

Business/Resident Address:	
Busn./Resd. Name:	Busn/Resd Phone:
Owner's Name:	Owner's Phone:
Owner's Address:	Gate Code/Pass Code:
Alarm Company:	Your Signature:

Key holder Information: A key holder is any person(s) who have access into the building and who can be contacted to respond in the event of an emergency. Please list key holder's in the order you would like them to be contacted.

Name:	Name:
Address:	Address:
Phone #1:	Phone #1:
Phone #2:	Phone #2:

Name:	Name:
Address:	Address:
Phone #1:	Phone #1:
Phone #2:	Phone #2:

Please list any other pertinent information on a second sheet for submission.