

WARREN COUNTY
PARKS AND RECREATION COMMISSION

1566 TIFFENTOWN ROAD
 WARREN COUNTY, MISSISSIPPI
 VICKSBURG, MISSISSIPPI 39183

ELIJAH JOHNSON, JR., PRESIDENT
 DISTRICT 3
 L.T. WALKER, VICE-PRESIDENT
 DISTRICT 2
 JOSEPH LOVIZA, SECRETARY
 DISTRICT 4

DALE MCDUFF
 DISTRICT 1
 LLOYD CLARK
 DISTRICT 5

The Parks and Recreation Commission's monthly meeting was held on December 17, 2013. Commission members in attendance were Lloyd Clark, L.T. Walker, and Elijah Johnson, Jr. Also, in attendance were Brice McClendon, Kent Smith and Mary Puckett.

Mr. Walker asked for a motion to approve the agenda as is. Mr. Clark seconded the motion and the vote was unanimous.

Mr. Walker made a motion to approve the minutes from November 2013. Mr. Clark seconded the motion and the vote was unanimous.

A letter of resignation was submitted from Mr. Elijah Johnson, Jr. Mr. Walker made the motion to accept Mr. Johnson's resignation. Mr. Clark seconded the motion and it was unanimous.

Mary Puckett asked the board for permission to table the matter of approval of the contract for the Clear Creek Pavilion until next meeting. She stated that there were further changes to be made and that it she would need until the next meeting to address those changes. A motion to allow the review of the contract for 2014 for the pavilion to be tabled until next meeting was made by Mr. Clark. The motion was seconded by Mr. Walker and the vote was unanimous.

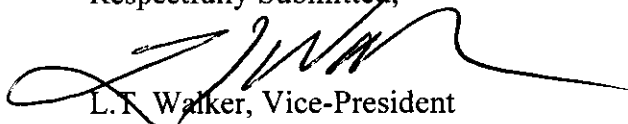
Kent Smith asked that the board consider a rate increase on Cart rentals. He asked for an increase of \$1.00 on 9 holes and \$2.00 on 18 holes. Mr. Clark made the motion to table the rate increase until the January 2014 meeting to allow the two absent board members to attend. The motion was seconded by Mr. Johnson and the vote was unanimous.

Mr. Clark made the motion to approve the docket and to sign accounts payable checks. Mr. Johnson seconded. The vote was unanimous.

Mr. Clark made the motion to adjourn and Mr. Johnson seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on January 21 on the 3rd Floor at the Warren County Courthouse.

Respectfully Submitted,


 L.T. Walker, Vice-President
 Warren County Parks and Recreation

SUBJ	INFORMATION	Yes	No
Date	2-18-14		
1st	<i>[Signature]</i>	✓	
2nd	<i>[Signature]</i>	✓	
3rd	<i>[Signature]</i>	✓	
4th			
5th	<i>[Signature]</i>	✓	

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LLOYD CLARK
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The Parks and Recreation Commission's monthly meeting was held on November 19, 2013. Commission members in attendance were Joe Loviza, Lloyd Clark, L.T. Walker, Elijah Johnson, Jr. and Dale McDuff. Also, in attendance were Brice McClendon, Kent Smith and Mary Puckett.

Mr. L.T. Walker asked for a motion to approve the agenda as is. Mr. McDuff seconded the motion and the vote was unanimous.

Mr. Clark made a motion to approve the minutes from October 2013. Mr. Loviza seconded and the vote was unanimous.

Mr. McDuff asked that the board consider a reduction in the amount charged for the rental at the pavilion for the 2014 calendar year. Mr. McLendon explained why the increase in rental was made last year. As a result of that increase, the number of rentals was reduced. Mr. McDuff stated that he felt the rate was too high and that we should reduce the rental rate but keep the amount of the deposit the same to encourage anyone who used the pavilion to clean up and leave it in the same condition as it was found. Mr. Clark made the motion to reduce the rental rate for the pavilion from \$225 to \$125. The amount of deposit would remain at \$225. The motion was seconded by Mr. McDuff and was unanimous.

Mary Puckett asked the board for permission to make some corrections to the budget for 2013-2014. She stated that the payroll amount budgeted for Nov 2013 was the amount that should have been budgeted for Oct 2013 as there were three paydays in that month. A motion to allow for the changes to be made and then reexamined at a later board meeting for approval was made by Mr. Walker. The motion was seconded by Mr. Johnson and was unanimous.


The board was asked to approve a change of time and meeting place for the December 2013 meeting to allow for Christmas Dinner to be served at the Clear Creek Clubhouse. To prevent any conflicts with other Warren County departments, the motion was made for Mrs. Puckett to inquire about other holiday functions that were planned and to schedule the Park Commission's meeting and dinner accordingly and to then inform all Commissioners. Mr. Loviza presented the motion and it was seconded by Mr. Walker. The motion was unanimously approved.

Mr. Johnson made the motion to approve the docket and to sign accounts payable checks. Mr. Loviza seconded. The vote was unanimous.

Mr. Loviza made the motion to adjourn and Mr. Johnson seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be December 17 at a time and place to be determined.

Respectfully Submitted,


L.T. Walker, Vice-President
Warren County Parks and Recreation

SUBJ	INFORMATION	Yes	No
Date	2-18-14		
1st	<i>[Signature]</i>	<input checked="" type="checkbox"/>	
2nd	<i>[Signature]</i>	<input checked="" type="checkbox"/>	
3rd	<i>[Signature]</i>	<input checked="" type="checkbox"/>	
4th			
5th	<i>[Signature]</i>	<input checked="" type="checkbox"/>	

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The Parks and Recreation Commission's monthly meeting was held on October 15, 2013. Commission members in attendance were Joe Loviza, Lloyd Clark, L.T. Walker and Dale McDuff. Also, in attendance were Brice McClendon and Mary Puckett.

In the absence of Mr. Johnson, Mr. Walker served as President and asked for a motion to approve the agenda as is. Mr. Clark presented the motion and it was seconded by Mr. McDuff and the vote was unanimous.

Mr. Loviza made a motion to approve the minutes from September 2013. Mr. Clark seconded and the vote was unanimous.

Ms. Puckett reported on the results of her investigation into the logistics of the Vicksburg Soccer Organization concession stand so that a decision could be made on whether or not the VSO would be allowed to contract out the services at the stand. Ms. Puckett reported that she had spoken with Susan Johnson from Vicksburg Insurance and that the WCPR was indeed covered under an umbrella liability policy that Warren County had in effect. Ms. Puckett stated that she had spoken with the Health Department about the need for a health certificate. If the VSO prepares food and it must be touched by human hands before serving, a health certificate is necessary. If the VSO only sold foods and drinks prepackaged, then a health certificate was not required. Mr. Phillip Schrader with the VSO was present in the audience and was asked some questions by the board just as a clarification. It was explained to Mr. Schrader that if the concessions were contracted out for the VSO, that the process must be done by sealed bids and bidders would be required to obtain a health certificate and provide a certificate of liability insurance that covered the VSO and the WCPR. The motion to allow the VSO to contract out the operation of the concession stand by accepting bids was made by Mr. McDuff and seconded by Joe Loviza. The vote was unanimous.

Mr. Clark asked that the board address problems at the Culkin ball field. For the month of July, the water bill for Culkin quadrupled from previous months. The possibility of theft of water was discussed. The motion was made by Mr. McDuff to have a letter sent to the Culkin Water District and ask them to investigate the source of the water loss. The motion was seconded by Mr. Clark and was approved by all with the exception of Mr. Loviza who abstained from the vote.

The final copy of the Warren County Parks Commission Bylaws was presented by Mr. Walker to be signed by the board and presented to the Warren County Board of Supervisors for review and signatures if approved. The motion to approve the bylaws and sign the document was made by Mr. Loviza and seconded by Mr. Clark. The motion was unanimous and all board members who were present signed.

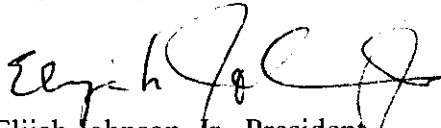
Ms. Puckett asked the board for permission to change the current payroll system from printing of checks in the office to direct deposit after January 1, 2014. The benefits of direct deposit would be: no lost checks and there would be no need to have a Commissioner come to the office to sign checks every two weeks. Mr. Loviza stated that he thought we should offer employees the option to not have direct deposit. The board stated that they did not want their monthly checks to be direct deposit but to remain as is. The motion to allow WCPR to change payroll to direct deposit was made by Mr. Clark and seconded by Mr. McDuff. Mr. Walker vote to approve and Mr. Loviza voted no.

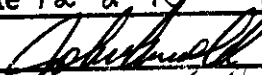
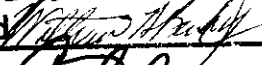



Mr. Loviza made the motion to approve the docket and to sign accounts payable checks. Mr. Clark seconded. The vote was unanimous.

Mr. Loviza made the motion to adjourn and Mr. Clark seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be November 19 at 5:30 p.m. at the court house.

Respectfully Submitted,


 Elijah Johnson, Jr., President
 Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	12-2-13	Yes	No
1st		<input checked="" type="checkbox"/>	<input type="checkbox"/>
2nd		<input checked="" type="checkbox"/>	<input type="checkbox"/>
3rd		<input checked="" type="checkbox"/>	<input type="checkbox"/>
4th		<input checked="" type="checkbox"/>	<input type="checkbox"/>
5th		<input checked="" type="checkbox"/>	<input type="checkbox"/>

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The Parks and Recreation Commission's monthly meeting was held on September 17, 2013. Commission members in attendance were Joe Loviza, Lloyd Clark, Elijah Johnson, L.T. Walker and Dale McDuff. Also, in attendance were Brice McClendon, Kent Smith and Mary Puckett.

Mr. Loviza made a motion to approve the minutes from August 2013. Mr. Clark seconded and the vote was unanimous.

Mr. Walker presented a document that contained the Warren County Parks and Recreation bylaws and a summary of Robert's Rules of Order (RRO). He asked that the board approve the bylaws and to agree to conduct the meetings using the RRO in the future as this would help the meeting run smoother and more efficient. Mary Puckett asked that before the Commission voted on this issue, that it be postponed until the next meeting so that there could be a corrected copy generated to address some formatting and grammatical issues. Mr. Clark made the motion to postpone and it was seconded by Mr. McDuff. The vote was unanimous.

A discussion was held once again to clarify some of the problems at the VSO concession stand so that a decision could be made on whether or not the VSO would be allowed to contract out the services at the stand. Mary Puckett reported that she had inspected the concession stand building and found some things that would probably keep the facility from passing a health inspection permit, if it did indeed require one for operation. The need for an air conditioner or ceiling fans was also discussed. Ms. Puckett was asked to research if there was a health certificate required and if there was any insurance that already covered the WCPR in the event that someone became ill after eating in the concession stand. The motion was made for Ms. Puckett to do the research and report back at the next scheduled meeting by Mr. McDuff and seconded by Mr. Walker. The vote was unanimous.

Ms. Puckett reported that the WCPR had received the final check in the amount of \$2500. from the District Attorney for restitution of the 18th hole damage. The two defendants were also sentenced to 100 hours each of community service for the WCPR.

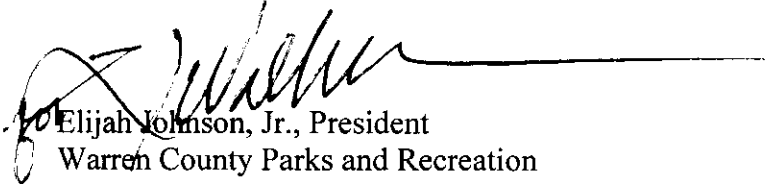
The proposed budget for WCPR for the 2013-2014 fiscal year was presented. Projections for income and expenses were discussed by line item. Expenses for employer paid health and retirement were the main reasons for asking for an increase from the Warren County Board of Supervisors of the yearly allotment. Mr. Loviza made the motion to accept the budget as it was and to submit it to John Smith, County Administrator. The motion was seconded by Mr. Walker and the vote was unanimous.

Mr. Walker made the motion to approve the docket and to sign accounts payable checks. Mr. Clark seconded. The vote was unanimous.

Mr. Loviza made the motion to adjourn and Mr. Clark seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be October 15 at 5:30 p.m. at the court house.

Respectfully Submitted,



Elijah Johnson, Jr., President
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	11-4-13	Yes	No
1st	<i>John Arnold</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2nd	<i>Walter Hardy</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3rd			
4th	<i>B. Lauderdale</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5th	<i>Richard George</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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DISTRICT 4

The Parks and Recreation Commission's monthly meeting was held on August 20, 2013. Commission members in attendance were Joe Loviza, Lloyd Clark, Elijah Johnson and Dale McDuff. Also, in attendance were Brice McClendon, Kent Smith and Mary Puckett.

Mr. Loviza made a motion to approve the minutes from July 2013. Mr. Clark seconded and the vote was unanimous.

Richard Smith with the Warren County District Attorney's office addressed the board to discuss the resolution of the case involving damage to the 18th green at the golf course. He reported that the case against one defendant had been settled and he presented a check for \$2500 for restitution. He also reported that the defendant was ordered to serve 100 hours of community service at the course. He stated that the other defendant's case should be settled in the next two weeks with the same terms ordered. Mr. Loviza asked to commend Mr. Smith for his political service to the county and especially his help resolving this case. Mr. Johnson seconded the motion and the vote was unanimous.

Phillip Schrader, VSO Field Commissioner, addressed the board on behalf of the Vicksburg Soccer Organization. He addressed issues outlined in a letter that was hand-delivered earlier that day. The VSO asked permission to allow an Chris Sanders, a prospective Eagle Scout, to plan and construct an ADA compliant parking area at the VSO complex. Mr. Schrader stated that the VSO was committed to cover 1/2 of the costs for the parking area and requested that the WCPR cover the other 1/2 cost to have this done. The board agreed to pay for half but requested that the VSO work with Brice McLendon to make sure that the work was appropriate and located properly.

Mr. Schrader also requested that the cyclone fencing at the complex be repaired. Mr. McLendon said that would he would inspect the fencing and make any repairs deemed necessary.

Mr. Schrader stated that the concession stand cannot be operated with the consistency and efficiency that they would like and right now, it is a break even or loss situation. Contracting with an outside source or closing the concession, were two options being considered by the VSO. Mr. Schrader requested a clarification from WCPR on who can and cannot operate the concession stand on the premises and under what terms and conditions. Mr. Clark indicated that the closing of the concession stand would not be an option as there had been considerable investment made by Warren County to build the concession area at the request of the VSO. Mr. Johnson asked for research on who can provide concessions and if there was a possibility to bid it out. The motion to research was made by Mr. McDuff and seconded by Mr. Loviza. The vote was unanimous. Mr. Loviza also made a motion to commend the VSO and Mr. Schrader for the community support. The motion was seconded by Mr. Clark and the vote was unanimous.

Brice McLendon presented a document outlining proposed rules for the Culkin ball fields that was prepared and submitted by Mr. Tracy Shirey. Mr. Shirey also requested a document that identified him as the contact person responsible for Culkin ball fields. Mr. Loviza made the motion that a letter be prepared designating Mr. Shirey the contact person. The motion was seconded by Mr. Clark and the vote was unanimous.


A problem with illegal dumping at the Culkin Ball fields was also addressed by Mr. McLendon. A motion was made by Mr. Loviza to send letters to known persons dumping illegally and to place signage and research moving the dumpsters to another area if feasible. The motion was seconded by Mr. Johnson and the vote was unanimous.

Mr. Loviza made the motion to approve the docket and to sign accounts payable checks. Mr. McDuff seconded. The vote was unanimous.

Mr. Loviza made the motion to adjourn and Mr. Clark seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be September 17 at 5:30 p.m. at the court house.

Respectfully Submitted,


Elijah Johnson, Jr., President
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	10-7-13	Yes	No
1st	<i>Johnson</i>	✓	
2nd	<i>Johnson</i>	✓	
3rd	<i>Johnson</i>	✓	
4th	<i>Johnson</i>	✓	
5th	<i>Johnson</i>	✓	

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The Parks and Recreation Commission's monthly meeting was held on July 16, 2013. Commission members in attendance were Joe Loviza, Lloyd Clark, L.T. Walker, Elijah Johnson and Dale McDuff. Also, in attendance were Brice McClendon and Mary Puckett.

Mr. Walker made the motion to accept the minutes from June 2013 with a correction to be made to the next meeting date. Mr. Loviza seconded and the vote was unanimous.

Lloyd Clark updated the board on the status of the Cart Path Fund Tournament that was held on June 29th at the Clear Creek Golf Course. After expenses were paid, there was a total of \$8200 raised. All money collected will go into a special fund to be used only to improve the cart paths on the course. Mr. Clark reported that there were 19 teams that participated and there were 32 hole sponsors. Mr. Clark commended and thanked the staff who came out to work and support the golf course. Mr. Clark also asked the board to consider matching the funds that were raised so that even more of the cart paths could be upgraded. It was estimated that the paths would need to be 3 inches deep and 6 foot wide and that it would take approximately \$2500 to finish the front nine holes. A motion was made to get the cart paths done and to determine if there were funds available either this operating year or to budget for next year. This motion was made by Mr. Walker and seconded by Mr. Loviza. The vote was unanimous.

Linda McHann with the Clear Creek Ladies Golf Association asked the board to allow a \$10 discount for entry fees for a tournament that will be held on October 2. The tournament is sponsored by the CCLGA and will benefit Haven House Family Center. The motion to approve the discount on entry fees was made by Mr. Walker and seconded by Mr. Clark. The vote was unanimous. Mr. Loviza expressed his appreciation to Mrs. McHann and thanked her and the CCLGA for all they do.

Rodney McHann, President of the Clear Creek Golfer's Association spoke to the board and commended Brice McClendon, Dale McDuff, Lloyd Clark, Kent Smith and Mary Puckett for the successful Cart Path Tournament. In his update on volunteer workdays, he reported that during the workdays held in June, that carpets were cleaned in the club house and that the cart shed was being cleaned and prepped for painting. He asked that the board amend their previous agreement that the volunteers could only work when the course was closed. He explained that work on the cart shed and the club house did not interfere with golfers who wanted to play. A motion was made by Mr. Loviza that the volunteers be allowed to work at the clubhouse and in out-of-play areas so that work could be done without closing the course. The motion was seconded by Mr. Walker. The vote was unanimous. Mr. McHann also reported that there had been 600+ hours expended since workdays were started. Mr. Loviza commended the volunteers and thanked them for all they do.

Dale McDuff asked that the board consider an adjustment to the starting pay rates so that Brice could hire someone to take the place of a retiring employee. Brice asked to be able to pay a new employee at least \$8.00 per hour and to be able to raise the rates of other employees to be more in line with that rate. The board asked that the motion be tabled until the new budget was created. The motion to table the issue was made by Mr. McDuff and seconded by Mr. Loviza. The vote was unanimous.

Mr. McDuff asked for a discussion to permit the Grounds Supervisor and Office Manager to purchase a prepaid card to be used like petty cash to use in places where there were no credit accounts available. The motion to table the request until the next meeting to give Brice and Mary a chance to explore the costs and process was made by Mr. Walker and seconded by Mr. Loviza. The vote was unanimous.

Brice McClendon asked the board to discuss the practice of advancing salaries on vacation to employees. He asked that there be some sort of ruling on whether it should or should not be allowed. He indicated that it had been done in the past and he felt like it might cause real problems if it was allowed anymore. The motion to no longer allow advancing pay on vacation time was made by Mr. McDuff and seconded by Mr. Walker. The vote was unanimous.

Mr. Loviza made the motion to approve the docket and to sign accounts payable checks. Mr. Walker seconded. The vote was unanimous.

Mr. Walker made the motion to adjourn and Mr. Clark seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be August 20 at 5:30 p.m. at the court house.

Respectfully Submitted,



Elijah Johnson, Jr., President
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	9-3-13	Yes	No
1st	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2nd	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3rd	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4th	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5th	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

APPROVED

AUG 20 2013

<i>[Signature]</i>	<i>[Signature]</i>	<input type="checkbox"/>
<i>[Signature]</i>	<i>[Signature]</i>	<input type="checkbox"/>

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Dale McDuff asked that the board consider an adjustment to the starting pay rates so that Brice could hire someone to take the place of a retiring employee. Brice asked to be able to pay a new employee at least \$8.00 per hour and to be able to raise the rates of other employees to be more in line with that rate. The board asked that the motion be tabled until the new budget was created. The motion to table the issue was made by Mr. McDuff and seconded by Mr. Loviza. The vote was unanimous.

Mr. McDuff asked for a discussion to permit the Grounds Supervisor and Office Manager to purchase a prepaid card to be used like petty cash to use in places where there were no credit accounts available. The motion to table the request until the next meeting to give Brice and Mary a chance to explore the costs and process was made by Mr. Walker and seconded by Mr. Loviza. The vote was unanimous.

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Mr. Loviza made the motion to approve the docket and to sign accounts payable checks. Mr. Walker seconded. The vote was unanimous.

Mr. Walker made the motion to adjourn and Mr. Clark seconded and the vote was unanimous.

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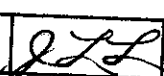


Respectfully Submitted,



Elijah Johnson, Jr., President
Warren County Parks and Recreation

APPROVED

AUG 20 2013

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DISTRICT 5

LLOYD CLARK
DISTRICT 2

JOSEPH LOVIZA, SECRETARY
DISTRICT 4

The Parks and Recreation Commission's monthly meeting was held on June 18, 2013. Commission members in attendance were Lloyd Clark, L.T. Walker and Elijah Johnson and Dale McDuff. Also, in attendance were Kent Smith and Mary Puckett.

Dale McDuff was introduced to the board as the new Commissioner from District One. Mr. McDuff was appointed by Supervisor John Arnold to fill the vacancy left by the resignation of Gerald Bailey.

Mr. Walker made the motion to accept the minutes from April 2013. Mr. Clark seconded and the vote was unanimous.

Lloyd Clark updated the board on the status of the Cart Path Fund Tournament that is to be held on June 29th at the Clear Creek Golf Course. After expenses are paid, all money collected will go into a special fund to be used only to improve the cart paths on the course. Mr. Clark gave an update on the number of sponsors committed to donate and number of entries to date. He asked the board for their support in any capacity that they are able to help. He indicated that help is still needed to gather donations of food and money and that there is a need for someone to cook hamburgers and hotdogs that day.

Kent Smith asked the board for permission to get quotes and to allocate the funds to replace the HVAC system on the Pro Shop side of the Clubhouse. Mr. Walker made a motion to start the process to get bids as allowed by rules of bidding. Mr. Clark seconded the motion. The discussion was had that if the cost was more than \$10,000 that the board could be telephone polled to approve the funds after the bids were obtained.

Elijah Johnson, Jr. read a letter from Bancorp South in relation to the purchase of a Fairway mower. Each commissioner present was polled as to yes or no approval to allow the purchase of the equipment and as to the signing of the finance paperwork. All Commissioners who were present voted yes and Dale McDuff made the motion to approve completing the purchase of the fairway mower. Motion was seconded by L.T. Walker and the vote was unanimous.

The business of appointing new officers was discussed and Mr. Walker made the motion to appoint Elijah Johnson, Jr. as the board President. The motion was seconded by Mr. Clark. The motion was approved unanimously.

The motion to appoint L.T. Walker as board Vice-President was made by Mr. Clark and seconded by Mr. McDuff. The motion was approved unanimously.

The motion to appoint Joe Loviza as Secretary was made by Mr. Walker and seconded by Mr. Clark. The motion was approved unanimously.

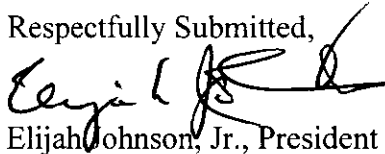
Mr. Clark asked that Mary Puckett check with the Vicksburg Insurance Agency as to the validity of qualified volunteers driving the golf course equipment on work days when they are insured for any work performed. Mr. Walker made the motion that if the insurance covered the volunteers driving the equipment, that Brice McClendon make all decisions about driving course equipment. Mr. Clark seconded the motion and the vote was unanimous.

Mr. Walker made the motion to approve the docket and to sign accounts payable checks. Mr. Clark seconded. The vote was unanimous.

Mr. Walker made the motion to adjourn and Mr. Clark seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be ~~August 20~~ ^{July 15} at 5:30 p.m. at the court house.

Respectfully Submitted,



Elijah Johnson, Jr., President
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	8-5-13	Yes	No
1st	<i>Schulz</i>	✓	
2nd	<i>William H. Beck</i>	✓	
3rd	<i>Edmon</i>	✓	
4th	<i>B. Lauderdale</i>	✓	
5th	<i>Richard George</i>	✓	

WARREN COUNTY
PARKS AND RECREATION COMMISSION

1566 TIFFENTOWN ROAD
WARREN COUNTY, MISSISSIPPI
VICKSBURG, MISSISSIPPI 39183

LLOYD CLARK
DISTRICT 5

L.T. WALKER, SECRETARY
DISTRICT 2

ELIJAH JOHNSON, JR., VICE PRESIDENT
DISTRICT 3

JOSEPH LOVIZA
DISTRICT 4

GERALD BAILEY, PRESIDENT
DISTRICT 1

The Parks and Recreation Commission's monthly meeting was held on May 21, 2013. Commission members in attendance were Lloyd Clark, Joe Loviza, L.T. Walker and Elijah Johnson. Also, in attendance were Brice McLendon, Kent Smith and Mary Puckett. John Arnold from the Warren County Board of Supervisors, District 1, was also present.

Mr. Walker made the motion to accept the minutes from April 2013. Mr. Clark seconded and the vote was unanimous.

John Arnold addressed the board about the vacancy on the board for his district. He stated that he had several people in mind but had not made a final decision. He also stated that he would make his appointment and have it approved by the Board of Supervisors before the next board meeting in June. Mr. Clark asked that he consider appointing someone who played golf. Mr. Clark also requested that he be allowed to attend a Board of Supervisor's meeting so that he could ask for support for the Clear Creek Cart Path Tournament on June 29th.

Rodney McHann, President of the Clear Creek Golf Association, addressed the board to discuss Volunteer Work Days on May 14 and May 20. There were 172 man hours volunteered during the two days of work. Of the 49 items that were approved at the last meeting, 42 were completed. Mr. McHann expressed appreciation to Brice and his crew for help on the two days. Mr. Loviza made the motion to commend the CCGA for their hard work and dedication to improving the Clear Creek Golf Course. The motion was seconded by Mr. Johnson. There was a unanimous approval.

Kent Smith addressed the letter received from the Warren County District Attorney's office related to the damage of the 18th hole. The board discussed the DA's recommendations and agreed to recommend a non-adjudication plea from the defendants in the case. A motion was made by Mr. Walker to make the recommendation to the DA and the motion was seconded by Mr. Loviza. There was a unanimous approval.

Mr. Clark discussed details of the Cart Path Tournament that is scheduled for June 29th. Most proceeds will be used to purchase materials to resurface the cart paths. This will help prevent the closure of the cart paths and the course after heavy rains. He asked all board members to help promote the tournament by soliciting sponsors and donations.

Kent Smith asked for permission to hire a seasonal cart person. Maintenance spends a lot of time getting carts out in the morning and having to keep enough out until the regular cart boy reports at 1:00pm. A motion was made by Mr. Loviza to allow Kent to hire someone as long as it stayed within his budget. The motion was seconded by Mr. Walker. There was a unanimous approval.

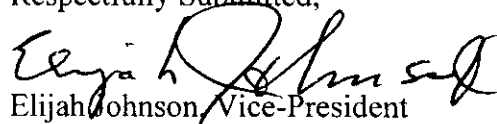
Brice McClendon discussed the purchase of a new fairways mower to replace the old one on which the lease will run out on June 15. Two quotes for financing were presented. Mr. Walker made the motion to accept the lower quote and to sign the contract with the intention to finance the mower with Bancorp South Equipment Lease. The motion was seconded by Mr. Clark. There was a unanimous approval.

Mr. Clark made the motion to sign the docket and to sign accounts payable checks. Mr. Loviza seconded. The vote was unanimous.

Mr. Clark made the motion to adjourn and Mr. Loviza seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be June 18 at 5:30 p.m. at the court house.

Respectfully Submitted,


 Elijah Johnson, Vice-President
 Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	7-1-13	Yes	No
1st	<i>Brice McClendon</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2nd	<i>William Walker</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3rd	<i>Carl Loviza</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4th	<i>B. Henderson</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5th	<i>Richard George</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

WARREN COUNTY
PARKS AND RECREATION COMMISSION

1566 LITTLETON ROAD
 WARREN COUNTY, MISSISSIPPI
 VICKSBURG, MISSISSIPPI 39183

LLOYD CLARK
 DISTRICT 5

L.T. WALKER, SECRETARY
 DISTRICT 2

ELIJAH JOHNSON, JR., VICE PRESIDENT
 DISTRICT 3

JOSEPH LOVIZA
 DISTRICT 4

GERALD BAILEY, PRESIDENT
 DISTRICT 1

The Parks and Recreation Commission's monthly meeting was held on April 16, 2013. Commission members in attendance were Lloyd Clark, Joe Loviza, L.T. Walker and Elijah Johnson. Also, in attendance were Brice McLendon, Kent Smith and Terri Young and Mary Puckett.

Mr. Loviza made the motion to accept the minutes from March 2013. Mr. Clark seconded and the vote was unanimous.

Gerald Bailey's official letter of resignation, effective May 1, 2013, was submitted to the board. Joe Loviza made the motion to accept the letter and Mr. Bailey's resignation. Lloyd Clark seconded the motion and stated that Mr. Bailey should be recognized for his service. The vote was unanimous.

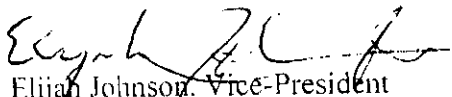
Rodney McHann, President of the Clear Creek Golf Association, addressed the board to discuss plans for Volunteer Day on May 14, 2013. Mr. McHann discussed past projects that had been completed and the groups future goals. Mr. Loviza made the motion to allow CCGA to have a work day one Monday a month to be determined and approved by Kent Smith. Mr. Clark seconded and asked to commend the CCGA for their hard work and dedication to improving the Clear Creek Golf Course. There was unanimous approval.

Mr. Walker made the motion to sign the docket and to sign accounts payable checks. Mr. Loviza seconded. The vote was unanimous.

Mr. Walker made the motion to adjourn and Mr. Loviza seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be May 21 at 5:30 p.m. at the court house.

Respectfully Submitted,


 Elijah Johnson, Vice-President
 Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	6-3-13	Yes	No
1st			
2nd	<i>[Signature]</i>	<input checked="" type="checkbox"/>	
3rd	<i>[Signature]</i>	<input checked="" type="checkbox"/>	
4th	<i>B. Lauderdale</i>	<input checked="" type="checkbox"/>	
5th	<i>Richard George</i>	<input checked="" type="checkbox"/>	

WARREN COUNTY
PARKS AND RECREATION COMMISSION

1566 TIFFENTOWN ROAD
 WARREN COUNTY, MISSISSIPPI
 VICKSBURG, MISSISSIPPI 39183

LLOYD CLARK
 DISTRICT 5

L.T. WALKER, SECRETARY
 DISTRICT 2

ELIJAH JOHNSON, JR., VICE PRESIDENT
 DISTRICT 3

JOSEPH LOVIZA
 DISTRICT 4

GERALD BAILEY, PRESIDENT
 DISTRICT 1

The Parks and Recreation Commission's monthly meeting was held on March 19, 2013. Commission members in attendance were Lloyd Clark, Gerald Bailey, Joe Loviza, L.T. Walker and Elijah Johnson. Also, in attendance were Brice McLendon, Kent Smith and Terri Young.

Mr. Loviza made the motion to accept the minutes from February 2013. Mr. Clark seconded and the vote was unanimous.

Terri Young presented her official letter of resignation to the board. The Warren County Parks and Recreation board presented Terri with a plaque in appreciation for her 13 years of service as Office Manager. Former board members, James Harrison, John Smith and Don Beidenharn, were present for the presentation of the plaque.

Linda McHann, President of the Clear Creek Ladies Golf Association, addressed the board to request a discount for the Ladies Invitational in May. Mr. Loviza made the motion to grant a \$10 discount on the green fees and also to recognize the Ladies Golf Association for their dedication to Clear Creek Golf Course. Mr. Clark seconded and the vote was unanimous.

Mr. Ken Chenault of the Center for Pregnancy Choice addressed the board to request a discount for their April 27th annual golf tournament. Mr. Walker made the motion to allow a \$10 discount on green fees. Mr. Clark seconded and the vote was unanimous.

John Smith, County Administrator, addressed the board regarding personal leave and sick leave. Mr. Smith advised the board that any change to current policies would require written policy changes, two sets of books to be kept for retirement purposes and would need to be approved by the board attorney. Mr. Walker made the motion to leave the personal and sick leave benefits as is. Mr. Loviza seconded and the vote was unanimous.

Kathy Hester addressed the board requesting complimentary rounds of golf as a LPGA member. Kent Smith has discussed this with her previously and told her that due to her abuse of the privilege and giving golf lessons while playing that he would not grant her request. Mr. Walker made the motion for Kathy Hester to pay the same as any other golfer. Mr. Loviza seconded and the vote was unanimous. Mr. Loviza made the motion to commend Ms. Hester for her service with the kids of Warren County. Mr. Walker seconded and the vote was unanimous.

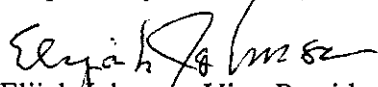
SUBJ	INFORMATION		
Date	5-6-13	Yes	No
1st	<i>John Smith</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2nd	<i>William Walker</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3rd	<i>Robert Long</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4th	<i>Bo Anderson</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5th	<i>Richard Hester</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mr. Walker made the motion to sign the docket and to sign accounts payable checks. Mr. Johnson seconded. The vote was unanimous.

Mr. Walker made the motion to adjourn and Mr. Johnson seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be April 16, 2013 at 5:30 p.m. at the court house.

Respectfully Submitted,



Elijah Johnson, Vice-President
Warren County Parks and Recreation

WARREN COUNTY
PARKS AND RECREATION COMMISSION

1566 TIFFENTOWN ROAD
 WARREN COUNTY, MISSISSIPPI
 VICKSBURG, MISSISSIPPI 39183

LLOYD CLARK
 DISTRICT 5

L.T. WALKER, SECRETARY
 DISTRICT 2

ELIJAH JOHNSON, JR., VICE PRESIDENT
 DISTRICT 3

JOSEPH LOVIZA
 DISTRICT 4

GERALD BAILEY, PRESIDENT
 DISTRICT 1

SUBJ	INFORMATION		
Date	4-1-13	Yes	No
1st	<i>L. T. Walker</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2nd	<i>William H. Bailey</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3rd	<i>Joe Loviza</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4th	<i>D. Lauderdale</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5th	<i>Richard George</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The Parks and Recreation Commission's monthly meeting was held on January 15, 2013. Commission members in attendance were Lloyd Clark, Gerald Bailey, Joe Loviza and L.T. Walker. Also, in attendance were Brice McLendon, Kent Smith and Terri Young.

Mr. Walker made the motion to accept the minutes from January 2013. Mr. Loviza seconded and the vote was unanimous.

The bids for Culkin Baseball Complex were opened and read aloud. A total of six bids were received and all bids met the specifications. The bids were as follows:

1. Smith Lawn Care - \$239.00 per cut
2. Best Solved Solutions - \$240.00 per cut
3. Turf Tiger Lawn Service - \$244.00 per cut
4. Stewart Lawn Care - \$235.00 per cut
5. Brewers Lawn Service - \$224.00 per cut
6. Williams Lawn Service - \$485.00 per cut

The motion was by Mr. Loviza to award the winning bid to Brewers Lawn Service with the contingency that the references provided are favorable. Mr. Clark seconded and the vote was unanimous.

Mr. Loviza made the motion to award secondary to Stewart Lawn Services and third to Smith Lawn Care. Mr. Clark seconded and the vote was unanimous.

Keith Pittman with Culkin Baseball addressed the board. He advised the board that they have provided over \$25,000 in donated services at the complex. Teams are asked to either volunteer time or make a monetary donation for the up keep of the complex. They are interested in including girls softball at Culkin. All teams are required to show proof of liability insurance in order to use the fields and no teams who meet the requirements are denied access to the fields. Mr. Loviza made the motion to commend Mr. Pittman and the volunteers for their support and services they provide for the youth in Warren County. Mr. Clark seconded and the vote was unanimous.

Mr. Walker made the motion to proceed with the membership drive the same as last year for the months of March and April. Mr. Loviza seconded and the vote was unanimous.

Mr. Loviza made the motion to refund the golf gift certificate due to the fact the individual who received the certificate no longer plays golf. Mr. Walker seconded and the vote was unanimous.

Mr. Walker made the motion for Gerald Bailey to call and follow up on the letter that was sent to VSO. Mr. Clark seconded and the vote was unanimous.

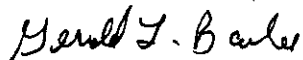
Terri Young addressed the board and told them she was resigning her position as office manager. Mr. Clark made the motion to give Terri Young the authority to hire her replacement, starting no more than \$14.00 per hour. Mr. Loviza seconded and the vote was unanimous.

Mr. Walker made the motion to sign the docket and to sign accounts payable checks. Mr. Loviza seconded. The vote was unanimous.

Mr. Walker made the motion to adjourn and Mr. Loviza seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be March 19, 2013 at 5:30 p.m. at the court house.

Respectfully Submitted,



Gerald Bailey, President
Warren County Parks and Recreation

WARREN COUNTY
PARKS AND RECREATION COMMISSION

1566 TIFFENTOWN ROAD
 WARREN COUNTY, MISSISSIPPI
 VICKSBURG, MISSISSIPPI 39183

LLOYD CLARK
 DISTRICT 5

L.T. WALKER, SECRETARY
 DISTRICT 2

ELIJAH JOHNSON, JR., VICE PRESIDENT
 DISTRICT 3

JOSEPH LOVIZA
 DISTRICT 4

GERALD BAILEY, PRESIDENT
 DISTRICT 1

SUBJ	INFORMATION		
Date	3-4-13	Yes	No
1st	<i>John Smith</i>	✓	
2nd	<i>William H. Bailey</i>	✓	
3rd			
4th	<i>B. Lauderdale</i>	✓	
5th	<i>Richard George</i>	✓	

The Parks and Recreation Commission's monthly meeting was held on January 15, 2013. Commission members in attendance were Lloyd Clark, Elijah Johnson, Gerald Bailey, and L.T. Walker. Also, in attendance were Brice McLendon, Kent Smith and Terri Young.

Mr. Walker made the motion to accept the minutes from December 2012. Mr. Bailey seconded and the vote was unanimous.

Mr. Walker made the motion to elect Gerald Bailey as president. Mr. Clark seconded and the vote was three yes and one nay vote by Gerald Bailey.

Mr. Bailey made the motion to elect Elijah Johnson as vice president. Mr. Walker seconded and the vote was unanimous.

Mr. Bailey made the motion to elect L. T. Walker as secretary. Mr. Clark seconded and the vote was unanimous.

Mr. Johnson made the motion to change the pavilion rental from \$250.00 to \$225.00 effective January 2, 2013. At the last meeting the pavilion rental was quoted as \$200.00 when it was \$175.00. Mr. Bailey seconded and the vote was unanimous.

Mr. Bailey told the commission that he is in the process of creating web site for Clear Creek Golf Course. The charge for three years for the site is \$103.32. The name of the site is clearcreekgolfcourse.org. Mr. Walker made the motion to go with the provider recommended by Mr. Bailey and to reimburse Mr. Bailey the \$103.32 charge. Mr. Johnson seconded and the vote was unanimous.

Mr. Walker made the motion to send a letter to VSO asking for their schedules for games and practices and to reimburse the Parks and Recreation Commission the \$62.50 charge for the excess garbage set by the dumpster at the complex. Also for them to get with Brice McLendon if there is a problem with excess garbage in the future and coordinate a solution. Mr. Johnson seconded and the vote was unanimous.

Mr. Walker made the motion to go into executive session at 6:10 p.m. to discuss pay raises and a personnel issue. Mr. Clark seconded and the vote was unanimous. Those in attendance in executive session were the board members, Terri Young, Kent Smith and Brice McLendon.

Mr. Walker made the motion to come out of executive session at 6:40 p.m. Mr. Johnson seconded. The vote was unanimous.

Actions taken during executive session included:

A motion by Mr. Walker to give a 1.7% pay increase to salaried employees and a 2% increase to all hourly employees. Mr. Johnson seconded and the vote was unanimous.

Mr. Walker made the motion to terminate current employee and pay only the pay due and to contact Randy Sherard to see what options we have to pursue legal action. Mr. Clark seconded and the vote was unanimous.

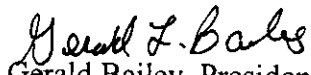
Mr. Walker made the motion to pursue prosecuting and requested that Kent get with Randy Sherard. Mr. Johnson seconded and the vote was unanimous.

Mr. Johnson made the motion to sign the docket and to sign accounts payable checks. Mr. Walker seconded. The vote was unanimous.

Mr. Walker made the motion to adjourn and Mr. Johnson seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be February 19, 2013 at 5:30 p.m. at the court house.

Respectfully Submitted,


Gerald Bailey, President
Warren County Parks and Recreation