

WARREN COUNTY  
**PARKS AND RECREATION COMMISSION**

1566 TIFFENTOWN ROAD  
WARREN COUNTY, MISSISSIPPI  
VICKSBURG, MISSISSIPPI 39183  
601.638.9395

L.T. WALKER, PRESIDENT  
DISTRICT 2  
DALE MCDUFF, VICE-PRESIDENT  
DISTRICT 1  
JOSEPH LOVIZA, SECRETARY  
DISTRICT 4

ALVIN TAYLOR  
DISTRICT 3  
LLOYD CLARK  
DISTRICT 5

The Parks and Recreation Commission's monthly meeting was held on December 16, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Lloyd Clark, Joe Loviza and Alvin Taylor. Also, in attendance were Brice McClendon, Mary Puckett and Kent Smith.

A motion to approve the agenda was made by Mr. Clark and seconded by Mr. McDuff. The vote was unanimous.

A motion was made by Mr. Clark to approve the minutes for the month of December 2014. The motion was seconded by Mr. McDuff and the vote was unanimous.

Sealed Bids for Golf Cart Leases 2015-2018 were presented and opened. The results were as follows:

EZGO – Ben Nelson Golf Cars – a bid for \$3634.00 monthly lease for total bid of \$130,824.00. Additional options of \$45.00 per month for wheel covers and \$95.00 per month for windshields were offered.

Yamaha Golf Car Co. – a bid for \$2931.25 per month for total bid of \$105,525.00. This bid was for Standard Gasoline cars and offered with the option to defer payment in Dec 2014 and Jan 2015 on current lease. Additional options of \$32.50 per month for wheel covers and \$110.00 per month for windshields were offered.

Yamaha Golf Car Co. – a bid for \$2775.25 per month for a total bid of \$99,909.00 for Standard gasoline cars. Additional options of \$32.50 per month for wheel covers and \$110.00 per month for windshields were offered.

Yamaha Golf Car Co. - a bid for \$3177.75 per month for total bid of \$114,399.00. This bid was for Electronic Fuel Injection cars and offered with the option to defer payment in Dec 2014 and Jan 2015 on current lease. Additional options of \$32.50 per month for wheel covers and \$110.00 per month for windshields were offered.

Yamaha Golf Car Co. – a bid for \$3021.75 per month for a total bid of \$108,783.00 for Electronic Fuel Injection cars. Additional options of \$32.50 per month for wheel covers and \$110.00 per month for windshields were offered.

A motion to award the contract to the Yamaha Golf Car, Co. for the bid for \$3177.75 with total bid of \$114,399.00 was made by Mr. Clark and seconded by Mr. Taylor. The vote was unanimous. This bid was chosen because it offered deferred payments for Dec 2014 and Jan 2015. This created a savings in addition to the lower cost. The cars are also EFI and will create a fuel savings over the present gasoline cars. Additional options of windshields for \$110.00 a month were added. Bidder stated that Yamaha would add the wheel covers at no charge.

Chelsea Whitten with Vicksburg Soccer Organization appeared before the Commission to explain about the losses VSO suffered in an embezzlement case. She also presented two checks for WCPR's share of parking fees and raffle proceeds earned in November. The motion was made by Mr. McDuff and seconded by Mr. Taylor to thank VSO for working with the Commission to resolve any issues and for all their hard work. The vote was unanimous.

The daily sales, daily average, monthly average and financial reports were reviewed.

A motion to approve the Daily Average Reports was made by Mr. Loviza and seconded by Mr. Clark. The vote was unanimous.

A motion to approve the Monthly Average Report was made by Mr. Taylor and approved by Mr. Clark. The vote was unanimous.

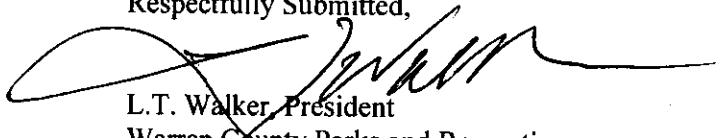
A motion to approve the Income Statement was made by Mr. Loviza and seconded by Mr. Clark. The vote was unanimous.

A motion to approve the docket was made by Mr. Taylor and seconded by Mr. Loviza. The vote was unanimous.

Mr. Loviza made the motion to adjourn and Mr. Clark seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were signed. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on January 20, 2015 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,



L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	2-2-15	Yes	No
1st	<i>[Signature]</i>	✓	
2nd	<i>[Signature]</i>	✓	
3rd	<i>[Signature]</i>	✓	
4th	<i>[Signature]</i>	✓	
5th	<i>[Signature]</i>	✓	

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ALVIN TAYLOR  
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LLOYD CLARK  
DISTRICT 5

The Parks and Recreation Commission's monthly meeting was held on November 18, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Lloyd Clark and Alvin Taylor. Also, in attendance were Brice McClendon, Mary Puckett and Kent Smith.

A motion to approve the agenda was made by Mr. Clark and seconded by Mr. Taylor. The vote was unanimous.

A motion was made by Mr. Clark to approve the minutes for the month of November 2014. The motion was seconded by Mr. Taylor and the vote was unanimous.

In the absence of a VSO representative, Mr. McDuff gave an update on the soccer tournaments that was relayed to him. WCPR's 25% of the parking fees will be approximately \$970.00.

Mr. McDuff reported that he spoke with a representative from the MS Secretary of State office. The rep advised Mr. McDuff that the board should negotiate the usage fees charged with the school board as it was not likely that the legislature would change the 16<sup>th</sup> section land lease rules.

A motion was made to postpone any discussion of charging fees to the schools by Mr. McDuff and seconded by Mr. Taylor. The vote was unanimous.

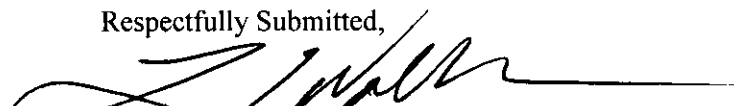
The daily sales, daily average, monthly average and financial reports were reviewed.

A motion to approve the docket was made by Mr. Clark and seconded by Mr. Taylor. The vote was unanimous.

Mr. Clark made the motion to adjourn and Mr. McDuff seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were signed. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on December 16, 2014 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,



L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	Yes	No	
2-2-15			
1st	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2nd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3rd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4th	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5th	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

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The Parks and Recreation Commission's monthly meeting was held on October 21, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Lloyd Clark, Joe Loviza and Alvin Taylor. Also, in attendance were Brice McClendon, Mary Puckett and Kent Smith.

A motion to approve the agenda was made by Mr. Clark and seconded by Mr. Taylor. The vote was unanimous.

A motion was made by Mr. McDuff to approve the minutes for the month of September 2014. The motion was seconded by Mr. Taylor and the vote was unanimous.

The VSO representatives, Chelsea Whittington and Dawn Farthing were present to discuss the VSO Usage Agreement and the fees to be paid by VSO in the 2014-2015 budget year. The board discussed a previous agreement made with VSO for WCPR to receive 25% of any monies collected for parking fees at VSO's November 15-16 tournament. Also, WCPR would allow VSO to have a Golf tournament sometime in 2015 and WCPR would receive 50% of the profits. The board agreed to assess VSO \$4000.00 with \$2000.00 being due on March 1, 2015 and \$2000.00 being due on September 1, 2015. Any monies paid for parking and the golf tournament would be applied to the \$4000.00 total assessment for the year. The representatives from VSO verbally agreed to the fees and the Usage Agreement and the dollar amount was added to the Usage Agreement. A motion was made Mr. Loviza to approve and sign the VSO Usage Agreement. The motion was seconded by Mr. McDuff and the vote was unanimous.

Mr. Loviza made a motion to commend Dale McDuff and Lloyd Clark and the VSO board for working to straighten out any issues between WCPR and VSO. The motion was seconded by Mr. Taylor and the vote was unanimous.

A motion to drop any discussion about Street Soccer as the issue was solved with the signing of the VSO Usage agreement was made by Mr. McDuff and seconded by Mr. Loviza. The vote was unanimous.

A motion was made to postpone any discussion of charging fees to the schools was made by Mr. McDuff and seconded by Mr. Loviza. The vote was unanimous.

A motion was made to approve the WCPR Policies and Procedures manual as written by Mr. Clark and seconded by Mr. McDuff. The vote was unanimous.

A motion was made to accept the budget for the 2014-2015 FY by Mr. McDuff and seconded by Mr. Clark. The motion was unanimous.

The daily sales, daily average, monthly average and financial reports were reviewed.

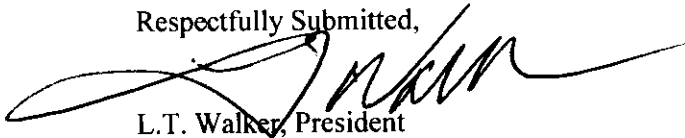
A motion to approve the docket was made by Mr. Loviza and seconded by Mr. Clark. The vote was unanimous.

A motion was made to approve accounts payable by Mr. Loviza and seconded by Mr. Taylor. The vote was unanimous

Mr. Clark made the motion to adjourn and Mr. Taylor seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were signed. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on November 18, 2014 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,



L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	12/1/2014	Yes	NO
1st	John Knudde	✓	
2nd	L.T. Walker	✓	
3rd	C. Demery	✓	
4th	B. Landerdale	✓	
5th	Richard George	✓	

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LLOYD CLARK  
DISTRICT 5

The Parks and Recreation Commission's monthly meeting was rescheduled from September 16 and was held on September 30, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Lloyd Clark, and Alvin Taylor. Also, in attendance were Brice McClendon, Mary Puckett and Kent Smith.

A motion to amend the agenda to include Grass Cutting at Culkin Renewal was made by Mr. Taylor and seconded by Mr. Clark. The vote was unanimous.

A motion was made by Mr. Clark to approve the minutes for the month of August 2014. The motion was seconded by Mr. McDuff and the vote was unanimous.

A motion to sign a letter offering John Brewer the chance to extend his contract for cutting grass at Culkin ball fields was made by Mr. McDuff and seconded by Mr. Clark. The motion was unanimous.

Mr. Walker clarified the reasons for the board going into closed session at the meeting in August. He stated that it was not in accordance to the rules for calling a closed session and he apologized for the error.

The VSO Usage Agreement was postponed until the next meeting to give VSO time to look over the agreement and to meet with a representative of the Park Commission. The motion to postpone was made by Mr. McDuff and seconded by Mr. Clark. The vote was unanimous.

The agenda item Street Soccer fees for usage of fields and lights was postponed until the next meeting. The motion was made by Mr. McDuff and seconded by Mr. Clark. The vote was unanimous.

The agenda item VWSD fees for usage of fields and lights was postponed until the next meeting. The motion was made by Mr. McDuff and seconded by Mr. Clark. The vote was unanimous.

A motion to postpone a decision on the Policies and Procedures was made by Mr. Taylor and seconded by Mr. McDuff. The vote was unanimous.

The agenda item Budget for 2014-2015 FY was postponed until the next meeting. The motion to postpone was made by Mr. McDuff and seconded by Mr. Taylor. The motion was unanimous.

The daily sales, daily average, monthly average and financial reports were reviewed.

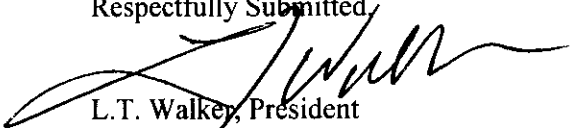
A motion to approve the docket was made by Mr. Taylor and seconded by Mr. Clark. The motion was unanimous.

A motion was made to approve accounts payable by Mr. Clark and seconded by Mr. Taylor.

Mr. Clark made the motion to adjourn and Mr. Taylor seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on October 21, 2014 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,



L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	12/1/2014	Yes	No
1st	John Arnold	✓	
2nd	William [unclear]	✓	
3rd	C. [unclear]	✓	
4th	B. [unclear]	✓	
5th	Richard George	✓	

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LLOYD CLARK  
DISTRICT 5

The Parks and Recreation Commission's monthly meeting was held on August 19, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Lloyd Clark and Joe Loviza. Also, in attendance were Brice McClendon, Mary Puckett and Kent Smith.

A motion was made by Mr. Loviza to approve the minutes for the month of June 2014 which were resubmitted after a correction was made. The motion was seconded by Mr. Clark and the vote was unanimous.

A motion was made by Mr. Loviza to approve the minutes for the month of July 2014 as written. The motion was seconded by Mr. Clark and the vote was unanimous.

Mr. Walker, WCPR Board President, read a letter aloud that was written and signed by this board to The Vicksburg Post.

Tracy Shirey came before the board to discuss the things that are done at the Culkin Ball fields by volunteers. He asked that the board help with a plan to make the complex a little more secure from unauthorized vehicles.

John Turner came before the board and presented a history of the Vicksburg Soccer Organization. Mr. Loviza made a motion to commend the VSO for their work over the years to create a soccer program for the youth of Warren County. The motion was seconded by Mr. Clark and the vote was unanimous.

Rodney McHann with the Clear Creek Golf Association came before the board and delivered a report on the activities of the Clear Creek Golf Association. There are presently about 90 members in both the men and women's groups. The volunteers have contributed over 1170 hours to projects at the golf course in the last two years. The tournament that was held in July raised about \$1500 in funds to be put back into projects. He expressed the desire to see a law passed that would amend the way leases are written for recreational leases.

Dawn Farthing came before the board to ask the board to request that fees not be assessed to VSO. She stated that there were a lot of low income, single parent families that soccer helped to afford the registration fees and there would be a burden placed on them if fees were increased

A motion was made by Mr. McDuff to renew the 16<sup>th</sup> section land lease with the VWSD for the Soccer Complex. The motion was seconded by Mr. Clark and the vote was unanimous.

A letter from Rick Smith was presented to the board asking for approval to have a benefit golf tournament and to be granted a reduction on registration fees. A motion to approve the tournament request and allow a \$10 discount was made by Mr. McDuff and seconded by Mr. Clark and the vote was unanimous.

The daily sales, daily average, monthly average and financial reports were reviewed.

A request was made to meet with the board in an executive session by Omar Nelson with the City of Vicksburg Parks and Recreation Committee. A motion to go into a closed session to set an agenda was made by Mr. Loviza and seconded by Mr. Clark. The vote was unanimous.



A motion to go into Executive session was made by Mr. Loviza and seconded by Mr. McDuff.

A motion to come out of closed session was made by Mr. Clark and seconded by Mr. McDuff. The motion was unanimous.

There was no agenda set and there were no motions made during the closed session.


A motion to return to regular session was made by Mr. Loviza and seconded by Mr. McDuff. The vote was unanimous.

Mr. Clark made the motion to approve the docket. The motion was seconded by Mr. Loviza. The vote was unanimous.

Mr. Clark made the motion to adjourn and Mr. McDuff seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved and signed. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on September 16, 2014 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,

  
L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	10-6-14	Yes	No
1st	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2nd	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3rd	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4th	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5th	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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DISTRICT 4

SUBJECT	INFORMATION	
	Yes	No
WARREN COUNTY, MISSISSIPPI VICI 0808 0808 0808 39133		
1st 601.638.9395	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2nd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3rd	<input type="checkbox"/>	<input type="checkbox"/>
4th	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5th	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ALVIN TAYLOR  
DISTRICT 3  
LLOYD CLARK  
DISTRICT 5

The Parks and Recreation Commission's monthly meeting was held on July 15, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Alvin Taylor, Lloyd Clark and Joe Loviza. Also, in attendance were Brice McClendon, Mary Puckett and Kent Smith.

A motion was made by Mr. Taylor to amend the agenda to include Connor Douglas, WCHS Coach. The motion was seconded by Mr. McDuff and the vote was unanimous.

A motion to approve the agenda was made by Mr. Clark and was seconded by Mr. Loviza. The vote was unanimous.

A motion was made by Mr. Loviza to amend the minutes to include the statement "and if the funds are available" under the section concerning hiring temporary help while Mary Puckett was out on medical leave. The motion was seconded by Mr. Clark and the vote was unanimous.

Connor Douglas, WCHS baseball coach came before the commission to ask that the board consider a discount for coaches to play golf in the summer. The motion was made by Mr. Taylor to allow a reduced membership for (2) two months for teachers and coaches only at a cost of \$100. The motion was seconded by Mr. McDuff and the vote was unanimous. Mr. Douglas also asked about the possibility of borrowing the aerator from the golf course to use on the baseball field at the high school. Mr. McLendon indicated that loaning county equipment would not be a good idea but he did have an old aerator and top dresser that was not in very good condition and was not being used. Mr. Loviza made the motion to look into the process for having the old aerator and top dresser declared surplus to donate to VWSD. The motion was seconded by Mr. McDuff and the vote was unanimous.

Rodney McHann with the Clear Creek Golf Association came before the board to ask for permission to sponsor a tournament to raise money to be used strictly on projects at the golf course by the volunteers. The motion was made to allow the tournament by Mr. Loviza and seconded by Mr. McDuff. The vote was unanimous. The motion was amended by Mr. McDuff to clarify that the group would be able to use the course at no charge as the money was for the course. The motion was seconded by Mr. Loviza and it was unanimous.

Mr. Walker presented a copy of the proposed Policies and Procedures for WCPR. A flash drive with an electronic version was given to Mary Puckett so that any changes and corrections could be made. The motion to table any decision about the Policies and Procedures to a later meeting was made by Mr. McDuff and seconded by Mr. Loviza. The vote was unanimous.

A discussion was held about the purchase of a defibrillator for the course or the possibility of replacing the battery in the one already owned by the course. A motion was made by Mr. Taylor to check on the possibility of replacing the battery and/or upgrading the one already owned. The motion was seconded by Mr. Clark and the vote was unanimous.

The audits for years 2011 and 2012 that were completed by Bridgers and Company were presented. The motion to accept the audits was made by Mr. Loviza and seconded by Mr. Taylor. The vote was unanimous.

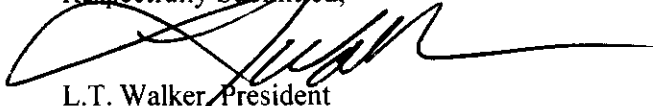
Mary Puckett provided information about the budget for 2014-2015, detailing possible increasing and the need for an increase in the allotment currently provided by the Board of Supervisors. The motion was made by Mr. McDuff to prepare the budget to determine exactly what might be needed and to then schedule a meeting with the Board of Supervisors to discuss the increased costs. The motion was seconded by Mr. Taylor and the vote was unanimous.

Mr. McDuff made the motion to approve the docket. Mr. Taylor seconded. The vote was unanimous.

Mr. Clark made the motion to adjourn and Mr. Taylor seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved and signed. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on August 19, 2014 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'L.T. Walker', with a long horizontal flourish extending to the right.

L.T. Walker, President  
Warren County Parks and Recreation

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 DISTRICT 5

The Parks and Recreation Commission's monthly meeting was held on June 17, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Alvin Taylor, Lloyd Clark and Joe Loviza. Also, in attendance were Brice McClendon and Kent Smith.

A motion was made by Mr. Loviza to amend the agenda to add an update on the VWSD and the land lease. Mr. McDuff seconded the motion and it was unanimous.

A motion was made by Mr. <sup>Mr Loviza</sup> Walker to amend the agenda to discuss hiring temporary help for Mary Puckett who had been out for medical reasons.

A motion was made to approve the minutes from May 2014 by Mr. Clark. The motion was seconded by Mr. Taylor and the vote was unanimous.

Mr. Loviza made the motion to hire temporary help for Mary until she recovers and is able to return to work full time and if the funds are available. The motion was seconded by Mr. Taylor and the vote was unanimous.

Mr. Clark provided a report on the success of the Cart Path Tournament that was held on May 24<sup>th</sup>. He stated that the tournament raised around \$9000 to be used to build new cart paths on the back nine holes. Mr. Loviza made the motion to recognize Mr. Clark for his service in making the Cart Path Tournament successful. The motion was seconded by Mr. McDuff and the vote was unanimous.

Mr. Loviza reported to the Commission on the VWSD and the new land lease. He also reported that the lease would be for a twenty-five year term.


Mr. Taylor made the motion to postpone the reading of the May financial reports until the next meeting. The motion was seconded by Mr. Clark and the vote was unanimous.

Mr. McDuff made the motion to approve the docket. Mr. Taylor seconded. The vote was unanimous.

Mr. Clark made the motion to adjourn and Mr. Taylor seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on July 15, 2014 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,

  
 L.T. Walker, President  
 Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	9-2-14	Yes	No
1st	<i>[Signature]</i>	✓	
2nd	<i>[Signature]</i>	✓	
3rd	<i>[Signature]</i>	✓	
4th	<i>[Signature]</i>	✓	
5th	<i>[Signature]</i>	✓	

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LLOYD CLARK  
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The Parks and Recreation Commission's monthly meeting was held on May 20, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Alvin Taylor, Lloyd Clark and Joe Loviza. Also, in attendance were Brice McClendon, Kent Smith and Mary Puckett.

A motion was made to approve the minutes from April 2014 by Mr. McDuff. The motion was seconded by Mr. Taylor and the vote was unanimous.

Mr. Walker requested a motion to amend the minutes to include Mr. Jerry Briggs, Warren County Fire Coordinator. Mr. Clark made the motion and it was seconded by Mr. Taylor. The vote was unanimous.

Jerry Briggs, Warren County Fire Coordinator spoke to the board on the use of defibrillators. He explained that defibrillators are carried in the vehicles of all first responders. Mr. Briggs demonstrated the use of a defibrillator and talked about the advantages of having one on site at the clubhouse and the soccer field. The cost for each defibrillator is approximately \$1500 and with an alarming case to mount is another \$300-400. A motion was made by Mr. Loviza to table the discussion of purchasing defibrillators until the funds could be found to pay for them. The motion was seconded by Mr. McDuff and the vote was unanimous.

Mary Puckett reported that the Refuge Church had inquired about using the pavilion and the area around the lake for a fireworks display for the 4<sup>th</sup> of July. After discussion, a motion was made by Mr. Loviza to allow the church to use the area for the fireworks if the church would agree to provide adequate lighting and fire protection. The motion was seconded by the Mr. Clark and the vote was unanimous.

Mr. Clark provided an update on the progress of the Cart Path Tournament to be held on May 24<sup>th</sup>. He asked for support to solicit sponsors and players.

Mr. Loviza reported to the Commission that the Vicksburg-Warren School District had agreed at their meeting held that day that they would not raise the fees presently paid to the district for 16<sup>th</sup> Section Lease of the two soccer complexes. He also reported that the lease would be for a five year term. A motion was made by Mr. Loviza to accept the offer of the VWSD. The motion was seconded by Mr. Taylor and the vote was unanimous.

Chelsea Whitten came before the board to address an issue of usage of the soccer fields by a private company. The company, Coerver, provides soccer camps at a charge to any interested children. The commission questioned Ms Whitten on what the company pays to the VSO or WCPR for the usage of the fields. Ms Whitten reported that the company did not pay any money for the use of the fields. Mr. Clark asked why the VSO would allow a company to come and use the fields without contributing anything either to the VSO or the WCPR.

A motion was made by Mr. McDuff to allow the camp to be held this year because it was already planned. The motion was seconded by Mr. Loviza. Approval of the motion was not unanimous with Mr. Clark objecting to the motion.. A motion was made by Mr. Taylor that all future camps or events planned by VSO be brought before the board for approval. The motion was seconded by Mr. Loviza and the vote was unanimous.

Mr. McLendon reported that he had been in contact with as representative of the Corps of Engineers to discuss options for correcting the erosion at the 15<sup>th</sup> hole on the golf course. The rep recommended removal of all the fallen trees currently in the creek and advised that the course look for a block grant to help pay for tree removal. The motion to prepare a letter to be signed by all commissioners and to be sent to the Board of Supervisors requesting help to remove fallen trees from Clear Creek and to haul rock for Cart Path construction was made by Mr. Taylor and seconded by Mr. Loviza. The vote was unanimous.


Mr. Loviza made the motion to approve the docket. Mr. McDuff seconded. The vote was unanimous.

A motion to sign the accounts payable checks was made by Mr. Loviza and seconded by Mr. McDuff. The vote was unanimous.

Mr. Loviza made the motion to adjourn and Mr. Clark seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on June 17, 2014 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,

  
L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	7-7-14	Yes	No
1st	<i>John Bunch</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2nd	<i>William Taylor</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3rd	<i>Clarence</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4th	<i>P. Westbrook</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5th	<i>Richard George</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

WARREN COUNTY  
**PARKS AND RECREATION COMMISSION**

1566 TIFFENTOWN ROAD  
WARREN COUNTY, MISSISSIPPI  
VICKSBURG, MISSISSIPPI 39183  
601.638.9395

L.T. WALKER, PRESIDENT  
DISTRICT 2  
DALE MCDUFF, VICE-PRESIDENT  
DISTRICT 1  
JOSEPH LOVIZA, SECRETARY  
DISTRICT 4

ALVIN TAYLOR  
DISTRICT 3  
LLOYD CLARK  
DISTRICT 5

The Parks and Recreation Commission's monthly meeting was held on April 15, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Alvin Taylor, Lloyd Clark and Joe Loviza. Also, in attendance were Brice McClendon, Kent Smith and Mary Puckett.

A motion was made to approve the minutes from March 2014 by Mr. Loviza. The motion was seconded by Mr. McDuff and the vote was unanimous.

A letter to the Warren County Board of Supervisors was presented addressing concerns about the liability insurance premium due to the county. The letter was approved as written by a motion from Mr. Taylor and seconded by Mr. Loviza and the motion was unanimous. The letter was signed by all present commissioners to be mailed to the Board of Supervisors.

Brice McLendon made a report to the board on the budget for his department and where he had been able to make changes to pay for the repair and upgrade to the maintenance building and still stay under budget. The motion was made by Mr. Loviza and seconded by Mr. Clark to allow Brice to order the materials needed for the repairs and to proceed with the project as his schedule permitted. The vote was unanimous.

Brice McLendon presented two quotes for financing the replacement of equipment that was being returned due to lease ending. The motion was made by Mr. McDuff to allow Brice to purchase new equipment and use financing from the lowest quote. The motion was seconded by Mr. Clark and the vote was unanimous.

Brice McLendon and Lloyd Clark asked the board to address issues with erosion on the 15<sup>th</sup> hole. That area of the course has experienced severe erosion in the recent rains. The motion to allow Kent Smith or Brice McLendon to contact someone with the Corps of Engineers was made by Joe Loviza. The motion was seconded by Mr. Clark and the vote was unanimous.

Mary Puckett reported to the board that the 16<sup>th</sup> section land lease were expiring this month and the Vicksburg-Warren School District required an appraisal be performed and submitted before a renewal could be made. Two quotes that had been submitted were discussed. The motion was made by Mr. Taylor to obtain one more quote from a realtor that was licensed to perform those types of appraisals. The motion was seconded by Mr. McDuff and the vote was unanimous. An amendment to the motion was made by Mr. McDuff and seconded by Mr. Loviza to give permission to proceed with the lower of the quotes. The vote was unanimous.

Mr. Taylor made the motion to approve the docket. Mr. Clark seconded. The vote was unanimous.

A motion to sign the accounts payable checks was made by Mr. Loviza and seconded by Mr. Clark. The vote was unanimous.

Mr. Loviza made the motion to adjourn and Mr. Clark seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on May 20, 2014 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,



L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	6/16/14	Yes	No
1st	<i>[Signature]</i>	✓	
2nd	<i>[Signature]</i>	✓	
3rd	<i>[Signature]</i>	✓	
4th	<i>[Signature]</i>	✓	
5th	<i>[Signature]</i>	✓	



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ALVIN TAYLOR  
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LLOYD CLARK  
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The Parks and Recreation Commission's monthly meeting was held on March 18, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Alvin Taylor, Lloyd Clark and Joe Loviza. Also, in attendance were Brice McClendon, Kent Smith and Mary Puckett.

The agenda was amended at the motion of Mr. Loviza to include an invitation from the Hinds Community College VoTech Center to the members of the board to attend a celebration at the Knights of Columbus Hall on Thursday, March 20 at 7:00pm. The invitation was extended to the members because of their affiliation and support of the HCC over the years. The motion was seconded by Mr. Clark and the vote was unanimous to amend the agenda.

The corrected minutes for January 2014 were presented and signed by Mr. Walker. The motion was made to approve the minutes from February 18 by Dale McDuff and seconded by Mr. Clark. The vote was unanimous.

Mr. McDuff reported that he spoke to John Arnold and was told that the Commission would probably be obligated to pay the liability insurance premium that was requested by Warren County. Mr. Loviza made the motion that a letter be drafted asking the Board of Supervisors to forgive the debt for this year as it was not budgeted for in this fiscal year. The motion was seconded by Mr. Clark and the vote was unanimous.

Mary Puckett reported that she had been unable to reach the board attorney to discuss the Policies and Procedures manual that was presented to the board for consideration by Mr. Walker. Mr. Clark made a motion to postpone any decisions about the policies and procedures manual until further information could be obtained. The motion was seconded by Mr. Taylor and the vote was unanimous.

Linda McHann with the CCLGA asked for the board to approve a discount on green fees for the tournament to be held in May. Mr. Loviza expressed his appreciation to the group for their help and service to the course. The motion to allow a \$10 discount was made by Mr. Loviza and seconded by Mr. Clark. The vote was unanimous.

Rodney McHann spoke to the board and gave a report on the activities of the volunteer group. He reported that the group had put in 60 man hours the day before. He thanked the board for allowing the group to contribute to projects on the course and around the pro shop. He asked for a letter from the board to commend the 30 or so volunteers. Mr. Loviza made a motion to commend Mr. McHann and the volunteers for their efforts and for going the extra mile to improve the course. A letter with all names of the volunteers will be drafted and signed by the commission. The motion was seconded by Mr. McDuff and the vote was unanimous.

A motion to postpone any decisions on the rental of the clubhouse was made by Mr. Clark and seconded by Mr. Loviza. The vote was unanimous.

Brice McLendon reported on security issues at the maintenance shop. There have been multiple break-ins and loss of equipment and fuel. He requested that the board approve \$5500.00 in funds to remove the chain link fence and close in the shop with metal siding. Mr. Loviza made the motion to authorize Brice to identify monies in his budget to do emergency repairs to the shop to protect inventory. Mr. McDuff seconded the motion and the vote was unanimous.

Brice McLendon presented a bid for an aerifier. He explained that the money was budgeted in his equipment lease account. The motion was made by Mr. Loviza to postpone the purchase until money could be identified for the maintenance shop repairs. The motion was seconded by Mr. McDuff and the vote was unanimous.

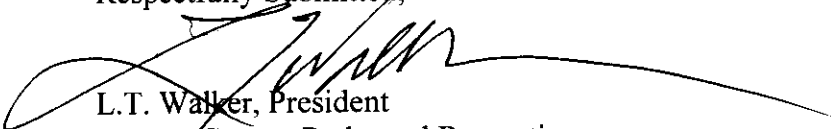
Mr. Clark made the motion to approve the docket. Mr. McDuff seconded. The vote was unanimous.

A motion to sign the accounts payable checks was made by Mr. Loviza and seconded by Mr. Taylor. The vote was unanimous.

Mr. Loviza made the motion to adjourn and Mr. Taylor seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on April 15 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,



L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION	Yes	No
Date	5-5-14		
1st	<i>[Signature]</i>	✓	
2nd	<i>[Signature]</i>	✓	
3rd	<i>[Signature]</i>	✓	
4th	<i>[Signature]</i>	✓	
5th	<i>[Signature]</i>	✓	

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DISTRICT 4

ALVIN TAYLOR  
DISTRICT 3  
LLOYD CLARK  
DISTRICT 5

The Parks and Recreation Commission's monthly meeting was held on February 18, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Alvin Taylor, Lloyd Clark and Joe Loviza. Also, in attendance were Brice McClendon, Kent Smith and Mary Puckett.

Mr. Loviza made a motion to amend the language in the minutes of January 2014. He indicated that the correct wording of "Executive session should be used to replace "closed session" in all occurrences. Mr. Taylor seconded the motion and the vote was unanimous to correct the minutes and present them again at the next meeting.

Kent Smith asked the board to amend the motion for an increase in the Cart rental rates that was approved at the January meeting. In January, the board approved a \$1.00 increase for 9 holes and a \$2.00 increase for 18 holes. Mr. Smith asked that the approval be modified to \$1.00 for 9 holes or \$1.00 for 18 holes. The motion to grant the modification was made by Mr. Taylor and seconded by Mr. McDuff. The vote was unanimous.

Mr. McLendon reported that he and Mary Puckett met with the representatives of the Vicksburg Soccer Organization to discuss the paint purchase and energy bills. The reps, Chelsea Whitten and Phillip Schrader were asked to please keep a closer watch on paint supplies being used and to also monitor electricity usage and only turn on light when necessary. The budget process was explained and they agreed to try to help keep costs down and to stay within the budget

A motion to table the matter of the liability insurance invoice again until the next meeting was made by Mr. McDuff and seconded by Mr. Taylor. The vote was unanimous.

A Policies and Procedures manual was presented to the board for consideration by Mr. Walker. After some discussion, a motion was made by Mr. Loviza to send the document to the board attorney for an opinion on the merits and legality of the manual. The motion was seconded by Mr. McDuff and the vote was unanimous.

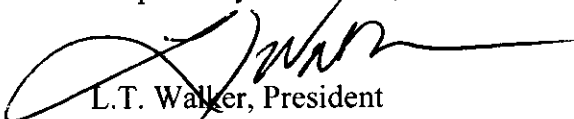
Mr. Loviza made the motion to approve the docket. Mr. McDuff seconded. The vote was unanimous.

A motion to sign the accounts payable checks was made by Mr. McDuff and seconded by Mr. Clark. The vote was unanimous.

Mr. McDuff made the motion to adjourn and Mr. Taylor seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on March 18 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,

  
L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	5-5-14	Yes	No
1st	<i>John Arnold</i>	✓	
2nd	<i>William H. ...</i>	✓	
3rd	<i>Chelma</i>	✓	
4th	<i>B. J. ...</i>	✓	
5th	<i>Richard George</i>	✓	

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ALVIN TAYLOR  
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LLOYD CLARK  
DISTRICT 5

The Parks and Recreation Commission's monthly meeting was held on January 21, 2014. Commission members in attendance were: L.T. Walker, Dale McDuff, Alvin Taylor and Joe Loviza. Also, in attendance were Brice McClendon, Kent Smith and Mary Puckett.

Mr. Loviza made a motion to approve the minutes from December 2013. Mr. McDuff seconded the motion and the vote was unanimous.

Mr. Alvin Taylor was recognized and welcomed as a new Commissioner. Mr. Taylor was appointed by Supervisor Charles Selmon to replace Elijah Johnson, Jr. who resigned in December.

Mr. Loviza made a motion to vote to elect L.T. Walker as WCPR Board President to replace Mr. Johnson. Mr. Taylor seconded the motion and the vote was unanimous. Mr. Loviza made the motion to vote to elect Mr. McDuff to the position of Vice-President and Mr. Taylor seconded the motion. The vote was unanimous.

Mary Puckett addressed the board regarding an invoice that had been received from Warren County for \$7400.00 to cover WCPR's share of the premium for a policy for liability insurance. This premium had not been billed in a number of years by Warren County to WCPR. Mrs. Puckett explained that she had been told by John Smith, County Administrator, that the bill would have to be paid and that each Commissioner should speak with their respective Supervisor to see what type of arrangement, if any, might be worked out. This bill was not budgeted for in the 2013-2014 budget. A motion to table the matter of the liability insurance invoice until the next meeting was made by Mr. Loviza and seconded by Dale McDuff. The vote was unanimous.

Mrs. Puckett submitted a revised Pavilion Rental Contract for review and approval. A motion to approve the new contract as presented was made by Mr. Loviza. Mr. Taylor seconded the motion and the vote was unanimous.

Kent Smith asked that the board consider a rate increase on Cart rentals. He asked for an increase of \$1.00 on 9 holes and \$2.00 on 18 holes to take effect on February 1, 2014. Mr. Smith explained that there had not been a rate increase in 4 or 5 years but the cost of fuel has increased every year. Mr. Taylor made the motion to approve the rate increase. Mr. Dale McDuff seconded the motion and the vote was unanimous.

Kent Smith asked the board for permission to offer a \$100 discount on new memberships in March and April. To qualify, a golfer must not have been a member for at least two years. The motion to allow the discount special was made by Mr. Loviza and seconded by Mr. Taylor. The vote was unanimous.

A copy of an editorial from the Vicksburg Post was presented to the board. A discussion was had on whether or not the board wanted to write a letter to address multiple discrepancies in the editorial related to the WCPR. Mr. McDuff made the motion to table the issue until the next meeting when Mr. Clark would be present. Mr. Loviza seconded the motion and the vote was unanimous.

Brice McLendon and Mary Puckett presented a proposal to ask the Vicksburg Soccer Organization to partially reimburse WCPR for paint that was purchased by VSO on a WCPR account. A detailed accounting of purchases was supplied for paint purchases and electricity usage for Oct 2012 – Dec 2013. Mr. Loviza made a motion to table the proposal until a meeting could be arranged with representatives of the VSO. Mr. McDuff seconded the motion and the vote was unanimous.

Gloria Machon asked to make a statement to the board. Mr. McDuff pointed out that it was a personnel matter and the board would have to go into a closed session. The motion to go into an Executive session was made by Mr. Loviza. Mr. Taylor seconded the motion and the vote was unanimous.

The motion to discuss a personnel matter in Executive session was made by Mr. Loviza and seconded by Mr. Taylor. The vote was unanimous.

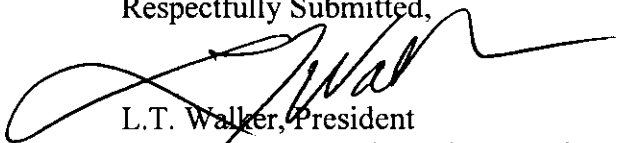
The motion to come out of Executive session was made by Mr. McDuff and seconded by Mr. Taylor. The vote was unanimous and the board came out of Executive session.

Mr. Loviza made the motion to approve the docket and to sign accounts payable checks. Mr. McDuff seconded. The vote was unanimous.

Mr. Loviza made the motion to adjourn and Mr. Taylor seconded and the vote was unanimous.

The docket was approved and the accounts payable checks were approved. There being no further business the meeting was adjourned. The next regularly scheduled meeting will be on February 18 on the 3<sup>rd</sup> floor at the Warren County Courthouse.

Respectfully Submitted,



L.T. Walker, President  
Warren County Parks and Recreation

SUBJ	INFORMATION		
Date	5-5-14	Yes	No
1st	<i>John Arnold</i>	✓	
2nd	<i>William Walker</i>	✓	
3rd	<i>Edelman</i>	✓	
4th	<i>B. Sandwick</i>	✓	
5th	<i>Richard George</i>	✓	